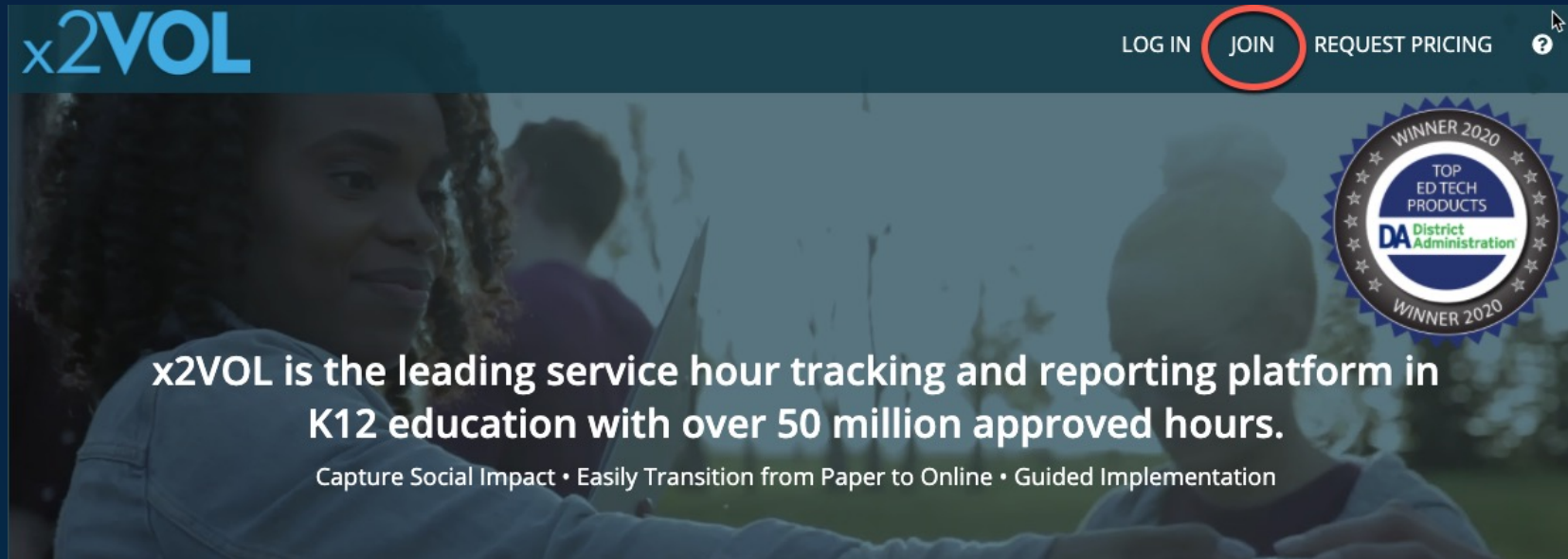


A group of five diverse students (three boys and two girls) are smiling and posing outdoors in front of green foliage. They are all wearing blue t-shirts. The image has a dark blue overlay.

x2VOL.com

Student Registration and Training Guide

First time login: www.x2VOL.com

The banner features a background image of two young girls looking at a laptop. The x2VOL logo is in the top left. In the top right, there are links for 'LOG IN', 'JOIN' (circled in red), and 'REQUEST PRICING', followed by a help icon. A circular award seal is on the right side. The main text describes the platform as the leading service hour tracking and reporting platform in K12 education, with over 50 million approved hours. Below this, it lists key features: 'Capture Social Impact', 'Easily Transition from Paper to Online', and 'Guided Implementation'.

Complete Registration



WHICH ONE BEST DESCRIBES YOU?



My school **instructed me** to complete my registration.

COMPLETE REGISTRATION



My school **does not** use x2VOL and I am signing up on my own.

SIGN UP FOR \$12/YEAR

Are you a **nonprofit organization** wanting to recruit student volunteers? Sign up for a free account today!


REGISTER HERE

Find your School and Complete Account Lookup

- Enter your school name or city and click Search
- Select your school
- Enter your Last name and Student ID or Email

Check with your school on which identifier you should enter before clicking Search!


Volunteer Registration



Student
School/University

Find Your School

Enter your school's name or city to begin searching for your school.
Cannot find your school ? Contact support@intellivol.com



Apple Grove High School
123 Street
CASPER, WY 82609
[Change School](#)

Account Lookup

Check to see if your school has begun the registration process for you.

Last Name

Student ID
 ?

Complete Your Profile

Basic Information


Name
First Student ID

Month/Year of Birth
---Select-- 2008

Contact Information

Address
United States Zip/Postal
Street
Suite/Apt
City -Select State/Territory-

Profile Picture

 No file chosen

Mobile Phone

Home Phone
Required

Email [\(View Privacy Statement\)](#)

Set a password here. It can be used with the mobile app too.



Sign-In Preference

Email Address (Username) [\(View Privacy Statement\)](#)

Create Account Password


New Password

Confirm New Password

School Group

Schools use groups to deliver messages as well as target students in different classes or organizations. Choose one of the mandatory groups.

School

 Apple Grove High School
123 Street
CASPER, WY 82609

Mandatory Group:(Select One)

☐ Class of 2019
☐ Class of 2020
☐ Class of 2021
☐ Class of 2022
☐ Class of 2023
☐ Class of 2024
☐ Class of 2025

View your Dashboard

Dashboard

Groups & Goals Progress

Hours Submitted

Hours Approved

Class of 2020

Service Learning Hours / Graduation Requirement
(06/01/2016 - 05/31/2020)

Internship/Job Shadowing Hours
(06/01/2016 - 05/31/2020)

Work Based Learning
(06/01/2016 - 05/31/2020)

Social Emotional Learning/Interpersonal Skills
(08/01/2016 - 05/31/2020)

Common Tasks

Find Opportunities

Add Hours


Service Transcript

Account Settings

Bulletin Board

Updated: 01/13/2021 @09:14 AM CST

Students, record your service hours and work based learning experiences here in x2VOL. **Be sure to select the correct goal category when logging your experience to get full credit!**



Hours Snapshot

Top Interests

x2VOL

powered by intelliVOL









Join Groups and Goals

The screenshot shows the x2VOL Group/Goal Search interface. The top navigation bar includes 'Dashboard', 'Opportunities & Projects', 'Groups & Goals', 'Profile', 'Help', and 'Logout'. The 'Groups & Goals' menu is expanded, showing 'My Groups & Goals', 'Group/Goal Search' (circled in red), and 'Incentive Messages'. The 'Group/Goal Search' page has a search bar with 'Group or Goal Name' and a dropdown menu set to 'Select Groups Only'. Below the search bar, there are two sections: 'GOAL RESULTS (0)' and 'GROUP RESULTS (4)'. The 'GROUP RESULTS (4)' section contains a table with columns: GROUP NAME, GROUP MANAGER, GOALS, and a 'Join' button. The table lists four groups: 'Class of 2020', 'National Honor Society 2019-2020', 'Key Club 2019-2020', and 'Student Council'. The 'National Honor Society 2019-2020' group has a 'Join' button circled in red.

GROUP NAME	GROUP MANAGER	GOALS	Join
Class of 2020	David Powers	0	Remove
National Honor Society 2019-2020	Jon Coley/ Support Admin/ David Powers/ x2VOL Staff	0	Join
Key Club 2019-2020	Support Admin/ David Powers/ x2VOL Staff	0	Join
Student Council	Support Admin/ David Powers	0	Join

Find Opportunities and Sign Up

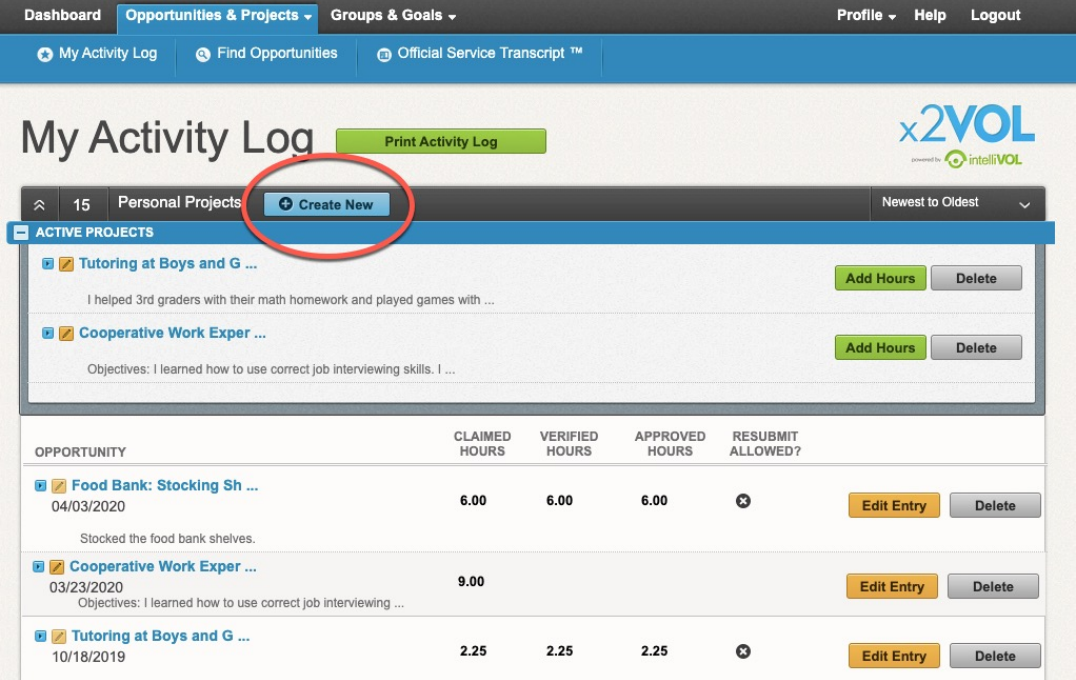
The screenshot displays the 'Find Opportunities' section of the x2VOL website. The navigation bar at the top includes 'Dashboard', 'Opportunities & Projects', 'Groups & Goals', 'Profile', 'Help', and 'Logout'. Below the navigation bar, there are links for 'My Activity Log', 'Find Opportunities', and 'Official Service Transcript™'. The main heading is 'Find Opportunities', with a sub-heading 'Community Opportunity Search' and a 'Modify Search' button. The search results are displayed in a table with two columns: 'OPPORTUNITY' and 'PROFILE MATCH'. There are four search results listed, each with a 'School Approved' badge, an icon, a title, a date range, a description, a profile match percentage, and an 'Add to My Opportunities' button.

OPPORTUNITY	PROFILE MATCH
School Approved  Naviance Sales High School Food Shelter 02/01/2018 - 01/31/2021 The Food Shelter needs volunteers to help organize their pantry. Wed 4-5 p m. Contact	60 %  Add to My Opportunities
School Approved  Naviance Sales High School WBL - Dayton Manufacturing Company 01/01/2021 - 12/31/2022 Work will include entry-level position responsibilities. Click here to apply.	-6.71 %  Add to My Opportunities
School Approved  Naviance Sales High School Fine Arts - Dayton Theater Co-Op 01/01/2021 - 12/31/2022 Come work with our back stage and production crew for hands on experience in the theater!	-6.24 %  Add to My Opportunities
 Our Daily Bread Food Pantry Volunteer Hours on Saturdays 03/21/2020 - 12/31/2021 With the help of our volunteers and public assistance, we provide the food and	60 %  Add to My Opportunities

x2VOL
powered by **intelliVOL**

Log Hours and Experiences

- Add a new personal project
- Or add hours to a saved recurring project
- Or add hours to an opportunity you already signed up for at the bottom



The screenshot shows the 'My Activity Log' page in the x2VOL system. The page has a navigation bar with 'Dashboard', 'Opportunities & Projects', and 'Groups & Goals'. Below this is a sub-navigation bar with 'My Activity Log', 'Find Opportunities', and 'Official Service Transcript™'. The main content area is titled 'My Activity Log' and includes a 'Print Activity Log' button. A red circle highlights the '+ Create New' button. Below this, there is a section for 'ACTIVE PROJECTS' with two entries: 'Tutoring at Boys and G...' and 'Cooperative Work Exper...'. Each entry has 'Add Hours' and 'Delete' buttons. At the bottom, there is a table of opportunities with columns for 'OPPORTUNITY', 'CLAIMED HOURS', 'VERIFIED HOURS', 'APPROVED HOURS', and 'RESUBMIT ALLOWED?'. The table contains three rows of data, each with 'Edit Entry' and 'Delete' buttons.

OPPORTUNITY	CLAIMED HOURS	VERIFIED HOURS	APPROVED HOURS	RESUBMIT ALLOWED?
Food Bank: Stocking Sh ... 04/03/2020 Stocked the food bank shelves.	6.00	6.00	6.00	✖
Cooperative Work Exper ... 03/23/2020 Objectives: I learned how to use correct job interviewing ...	9.00			
Tutoring at Boys and G ... 10/18/2019	2.25	2.25	2.25	✖

Log the details

- Title your activity and add a description →
- Add attachments →
- Make it a recurring project to use later on →
- Apply Interests and Career Clusters →

Tutoring at Boys and Girls Club



I helped 3rd graders with their math homework and played games with them afterward.

Attachments

+ Add files...

You can upload .pdf, .jpg, .png, .gif, .bmp, .zip, .doc, .docx, .xls, .xlsx, .ppt, .pptx, .txt, .wmv, .mp4, .rtf, .csv, .pps, .wma, .flv, .mov, .mpg files. The maximum file size is 20MB.

Drop Files Here

☐ Make this a recurring project

Allows you to reuse this personal project for future claims without reentering the info.
(ex. Volunteering at the food bank several times a month.)

Interests (Please select the interest that best describes the activity you performed)

☐ Humanitarianism

☐ Faith-based

☐ Government

☒ Educational

Career Clusters

☐ Agricultural & Natural Resources

☒ Education & Training

☐ Government & Public Administration

☐ Architecture & Construction

Log the details

- Enter the Verification Contact Information accurately! →
- Enter the date and time you spent doing this activity →
- Add reflections →

☒ Activity Verification Contact

The contact you specify here will be sent a verification request link. The link will be claimed for this event are accurate. Please note that this information may also be used for other purposes.

☒ Claim Hours (Date that you performed the service.)

If you volunteered multiple days for the same activity, please enter the TOTAL hours. You can provide the dates/date range in the Description section at the top of the form. If you have been instructed to provide one entry per date please do so.

Date

08/14/2020



Hours

00





Minutes

00



Reflections

Log the details

- Select the goal or category this activity belongs to 
- Check the honor statement 

☒ Apply Hours to Goal(s)

☒ Organization Goals

Select where the hours being claimed will be credited to. Either choose an ["Exclusive Goal"](#) or choose the option ["Apply to all Non-Exclusive Goals"](#)

NOTE: Below are all ACTIVE goals in your organization. If you are logging hours that do not belong in an active goal below, choose "Apply to all Non-Exclusive Goals" and the hours will appear in your activity log for the date you submitted.

	GOAL NAME	GROUP	START	END	GOAL	CREDITED	REMAIN
<input type="radio"/>	Apply to all Non-Exclusive Goals:						
	Service Learning Hours / Graduation Class of 2020 Requirement		6/1/2016	5/31/2020	100.00	26.25	73.75
	Social Emotional Learning/Interpersonal Skills	Class of 2020	8/1/2016	5/31/2020	15.00	26.25	0

- ☐ The hours that I am submitting are accurate and the details (including hours, dates, location and contact information) are truthful. I understand that the information I am submitting may be audited for accuracy.
If inaccuracies are discovered, I understand that I may be removed from x2VOL and additional consequences may be imposed by my school.

☒ Comments

Print your Activity Log & Order an Official Service Transcript™

The screenshot shows the 'Activity Log' page. At the top, there is a navigation bar with three items: 'My Activity Log', 'Find Opportunities', and 'Official Service Transcript™'. The 'Official Service Transcript™' item is circled in red. Below the navigation bar, the page title 'Activity Log' is displayed. Underneath, there is a summary section with the following data:

Hours	Submitted : 62.25	Verified : 34.25	Denied : 0.00	Approved : 34.25
Type	Personal Project : 13	Community Opportunities : 0	School Approved : 1	

Below the summary, there are two buttons: 'Print Activity Log' and 'Order Official Service Transcript™'. Both buttons are circled in red. Below the buttons is a table with the following columns: 'OPPORTUNITY', 'TYPE', 'CLAIMED HOURS', 'VERIFIED HOURS', and 'APPROVED HOURS'.

OPPORTUNITY	TYPE	CLAIMED HOURS	VERIFIED HOURS	APPROVED HOURS
<input checked="" type="checkbox"/> Naviance Sales High School - WBL - Dayton Manufacturing Company 01/01/2020 Work will include entry-level position responsi ...	School Approved	20.00	20.00	10.00
<input checked="" type="checkbox"/> WB Learning Internship 08/31/2019 description	Personal Project	5.00	-	-
<input checked="" type="checkbox"/> Cooperative Work Experience in a Restaurant Setting 03/23/2020 Objectives: I learned how to use correct job ...	Personal Project	9.00	-	-
<input checked="" type="checkbox"/> Sewing Masks 08/31/2019 I helped sew masks	Personal Project	2.00	-	2.00
<input checked="" type="checkbox"/> Tutoring online to 4th graders	Personal			

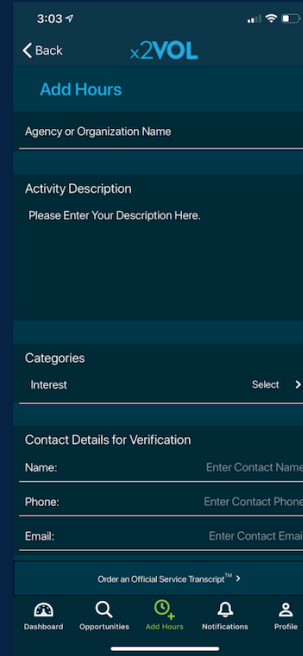
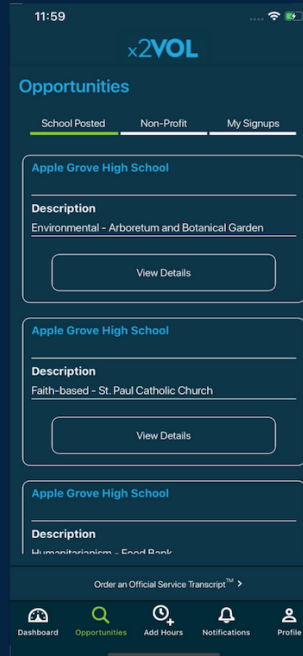
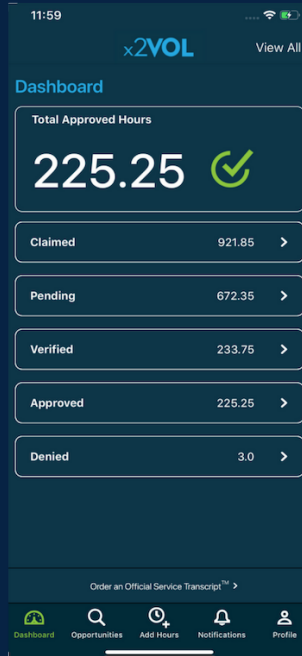
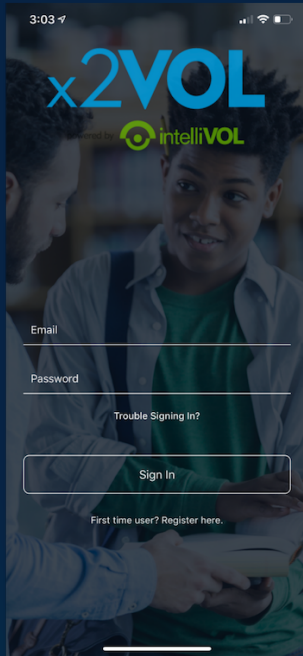
Download the x2VOL mobile app!

Try our iOS and Android mobile app to log your hours! Currently available for students, it can be found in the Apple App Store or Google Play Store.



Download on the
App Store

iOS Screens



Need Help?

Contact us:



Support@intellivol.com



866.906.6400



x2VOL.com