

A Parent's Guide to Schoolology

Welcome to Schoolology! Below you will find an explanation of the different areas of your Schoolology account. This guide is intended to help you learn how to navigate around Schoolology. For more in-depth guidance on specific Schoolology features, check out our Help Center at support.schoolology.com. You can find our online Parents Guide [here](#).

What Is Schoolology?

Teachers use Schoolology to post their classroom materials online; provide a safe forum for students to discuss their ideas and collaborate on projects; and to assign and collect homework electronically. It helps students stay organized and it keeps the class connected.

A Schoolology Parent Account gives you access to:

- The classes your child is enrolled in.
- Your child's upcoming assignments.
- School and class announcements.

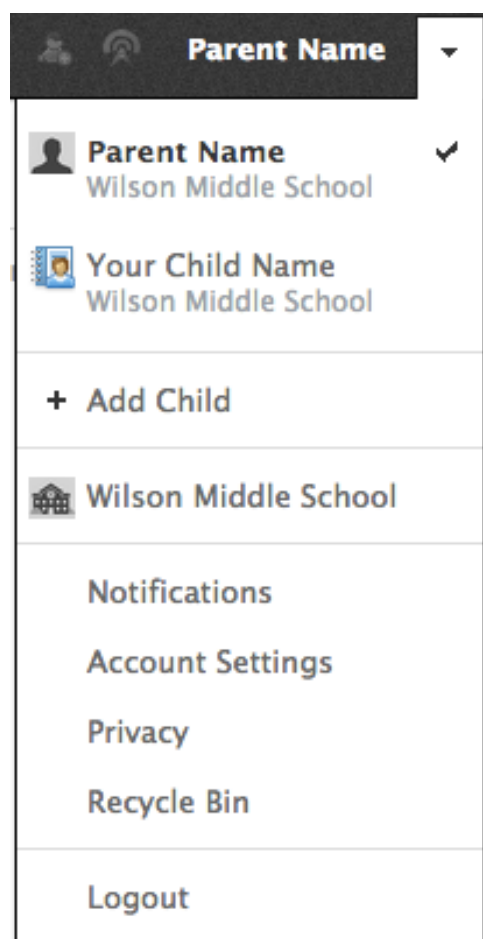
Schoolology makes it easy for parents to stay involved in their children's education.

Setting Up Your Account

The first time you log into Schoolology, you may want to set up some of your account settings to make sure you get the most out of Schoolology.

Parent accounts on Schoolology are really like have two accounts in one. One is your own personal account, with your own name and information. This is connected to your child's account, which you can switch into to see Schoolology how he or she does, and receive updates about his or her activity.

Start by clicking on the arrow in the upper-right corner, next to your name, and then select your child's name to switch into his or her account. The checkmark in this dropdown menu indicates which account you are currently in.



Notifications

Set up your Notifications to control how Schoolology contacts you about your child's school activities.

To set up notifications, select **Notifications** from the dropdown menu in the upper right hand corner.

Setting Up Your Parent Email Digest

The Schoolology Parent Email Digest is a brief summary of your child's activities delivered right to your inbox. Here, you can opt to receive it on a daily or weekly basis.

Account

Notifications

Account Settings

Parent Email Digest

Receive weekly or daily email reports of your children's activity

Email Summary:

On

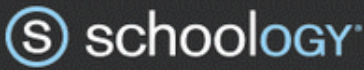
Repeat:


Daily

Time:

06:00PM

A Parent Email Digest contains information such as courses your child is enrolled in and grade and attendance information, as well as overdue and upcoming assignments. Depending on the settings configured by your child's teachers and school administrators, an example of a Parent Email Digest might look like this:


7/25/15 - 7/26/15


Your Child Name

Course Summary	Grade	Attendance
B: Spanish: Section 2	88%	-
Algebra: Section 1	95%	-
English 10: Section 1	92%	-

Overdue (2)

Due Date Friday, 06/26/2015 Assignment. [Great Gatsby Essays Due](#) 12:59 am

Due Date Thursday, 07/16/2015 Assignment. [10.2 Unit Questions](#) 12:59 am

Upcoming (0)

No upcoming assignments or events

Recent Activity (0)

There are no posts

Overdue Submissions Email

In addition to the Parent Email Digest email, you can opt to receive additional email notifications when your child has an overdue assignment:

Overdue Submissions Email

Receive an email when an item's due date has passed without a submission from your child.

Email Notification:

On 

Save Changes

Once you have configured your Parent Email Digest and Overdue Submissions Email settings, click **Save Changes**.