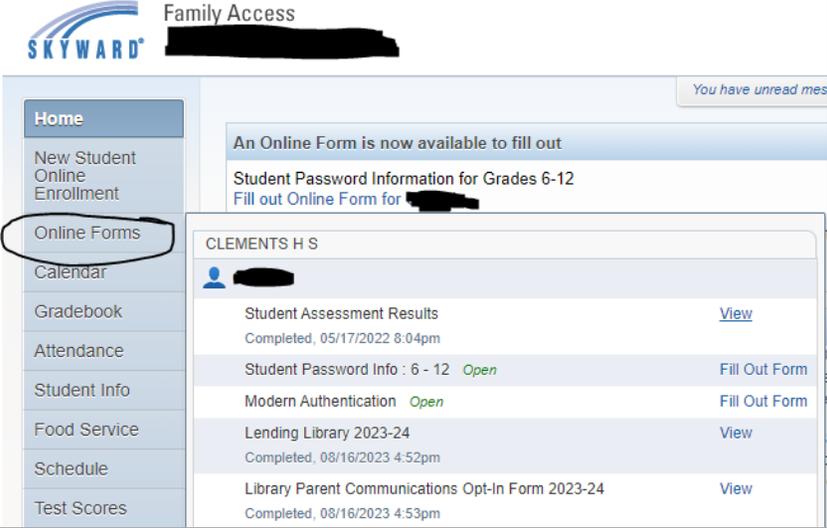
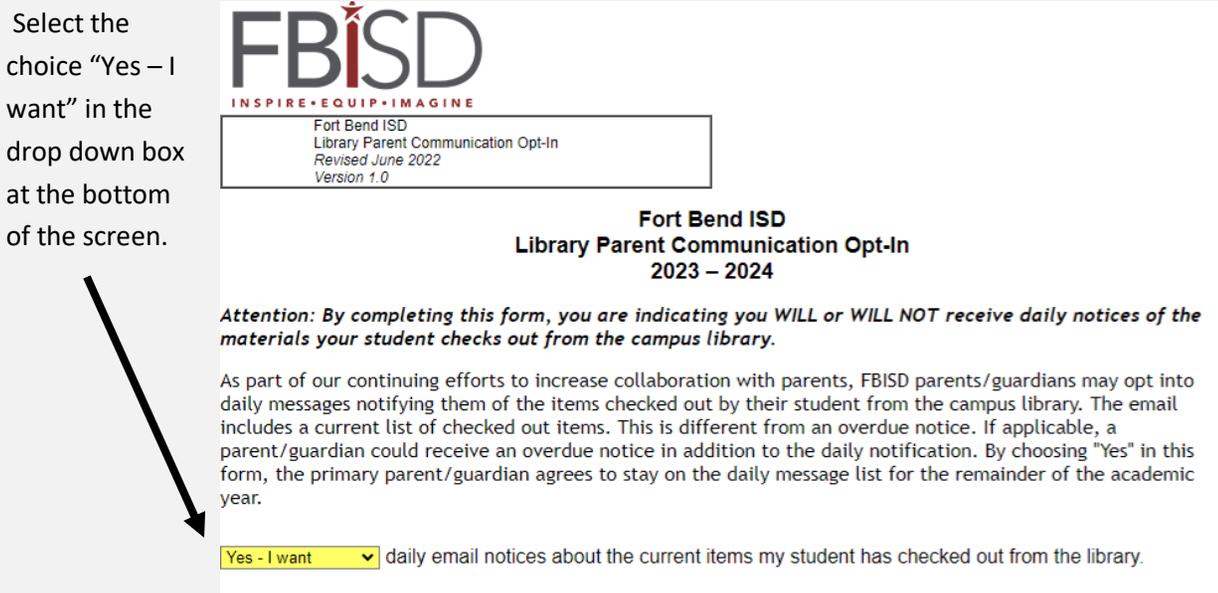


JOB AID: CHOOSING OPT-IN FOR THE LIBRARY PARENT COMMUNICATION FORM

STEP #	ACTIONS	MY NOTES
1.	<p>Log into Skyward Family Access.</p> 	
2.	<p>Click Online Forms.</p> 	
3.	<p>Find the section for the Library Parent Communications Opt-In Form 2023-2024.</p> 	

STEP #	ACTIONS	MY NOTES
4.	<p>Click on the Fill Out Form hyperlink.</p> 	
5.	<p>Select the choice “Yes – I want” in the drop down box at the bottom of the screen.</p>  <p>Fort Bend ISD INSPIRE • EQUIP • IMAGINE</p> <p>Fort Bend ISD Library Parent Communication Opt-In Revised June 2022 Version 1.0</p> <p>Fort Bend ISD Library Parent Communication Opt-In 2023 – 2024</p> <p>Attention: By completing this form, you are indicating you WILL or WILL NOT receive daily notices of the materials your student checks out from the campus library.</p> <p>As part of our continuing efforts to increase collaboration with parents, FBISD parents/guardians may opt into daily messages notifying them of the items checked out by their student from the campus library. The email includes a current list of checked out items. This is different from an overdue notice. If applicable, a parent/guardian could receive an overdue notice in addition to the daily notification. By choosing “Yes” in this form, the primary parent/guardian agrees to stay on the daily message list for the remainder of the academic year.</p> <p>Yes - I want daily email notices about the current items my student has checked out from the library.</p>	