**2025-2026 Grading Guidelines for Ms. Flores’s Spanish II Classes Clements High School:**

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| **Expectations** | **Student Initials** | **Parent Initials** |
| **1.** I am expected to do my work, following the instructions and guidelines to the best of my ability when it is assigned. If I have doubts or questions, I should ask when the task is explained and before submitting it on Schoology or in class, depending on the assignment. Incomplete work will result in a low grade or a zero. **Work that is assigned to be done in class needs to be done in class and not left for later in the day.** |  |  |
| **2.** Late work will be accepted as stated in syllabus. Work that is one day late will have a 20 point deduction; this deduction will go up to 30 points on the second day. Work will not be accepted after the second day, and the grade will be a zero. This is the official policy at Clements High School.  |  |  |
| **3**. I am responsible for obtaining any missing work when I am absent. I need to check my Schoology Course every day to check what I missed, and what items need to be submitted along with deadlines. |  |  |
| **4.** I will be organized and responsible for all my class materials, important notes, assignments, and I will keep up with my Spanish binder, because it is critical for my success in class. |  |  |
| **5.** I will be attentive to the due dates of all my daily assignments, and major assessments.  |  |  |
| **6**. I am entitled to question any given grade, and I understand that Ms. Flores is willing to go over and explain to me what I did wrong. If an error in the grade was the teacher’s mistake, it will be corrected, and allowances will be made.  |  |  |
| **7.** Studentscannot review major district IPAs, common and end of term assessments due to time restrictions and material confidentiality. To review them, parents need to send a written note or email to set up an appointment.  |  |  |
| **8.** Collaborative writing is done in class, When the common paper is turned in, it should reflect the names of the students who completed the assignment. Any absent student in the group should make up the work on his/her own. Adding the name of a student who did not complete the work is considered academic dishonesty. |  |  |
| **9.** I understand that the goal is to speak in the target language 100% during class. There may be daily grades for the use of Spanish in the classroom. |  |  |
| **10.** All assignments turned in should have full name, date in Spanish format, and period number written in the top right corner of the document. 10 points will be deducted if procedure is not followed.  |  |  |
| 11. If I engage in any kind of academic dishonesty My grade will be zero and I will not be eligible FOR ANY KIND OF RE-TEST OR MAKE-UP WORK. Clements’ High School Integrity Pledge is as follows: “Upon submission of my assessment, I pledge that I have completed my own work and have adhered to academic integrity expectations.”  |  |  |
| **12**. If I am unsure if something constitutes academic dishonesty, I will ask Ms. Flores.  |  |  |
| **13. Schoology** is our Online Learning main tool and as a student is my responsibility to check it frequently to complete my class learning activities. |  |  |
| **14.** I am aware of Clements High School’s Integrity Pledge, ***“I understand I am subject to grade penalties on assignments or tests and disciplinary penalties if I am academically dishonest. The penalties may include disqualification from academic awards/programs, honor societies, and letters of recommendation in accordance with the Student Code of Conduct and the Student Parent Handbook.”*** |  |  |

**Ms. Flores provided and explained these guidelines during class at the beginning of the First 9 weeks of the 2025-2026 school year, and I the student, acknowledge that I have read with my parents the guidelines, and, we both understand the grading procedures.**

**Student name and ID #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

