**Required: School Website\Academics\Teacher Websites - About Me Page**

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| ***Teacher Information (About the Teacher App)***  Under App Options, Check Box: **Show the App Name on My Page.** | | |
| About Me Tab | **Name** | X |
| **Biography**  *Short, professional, timeless bio/welcome message* | X |
| **Photo**  *Professional, appropriate* | [UPLOAD PNG OR JPG FILE] |
| Details Tab | **Email**  *Your FBISD Email Address* | X |
| **Phone**  *Your FBISD Phone Number* | X |
| **Degrees and Certifications** | X |
| ***Teacher Schedule (Content App)***  Under App Options, Check Box: **Show the App Name on My Page.** | | |
| *Schedule must include Conference Period timeframe.* | | X |
| ***Teacher Tutorial Schedule (Content App)***  Under App Options, Check Box: **Show the App Name on My Page.** | | |
| *Tutorial schedule must be included if applicable.* | | X |
| ***Helpful Links (Site Shortcuts App)***  Under App Options, Check Box: **Show the App Name on My Page.**  **Other Link Considerations:** District Resources like 1Link, School-Specific Resources  ***Schoology is required (example below):*** | | |
| **Link Text**  *What the public sees* | | My Schoology Class Page |
| **Web Address**  *Full URL including https://* | | [INSERT FULL SCHOOLOGY PAGE URL] |
| **Target** | | Open in New Window |
| **Tooltip**  *Text when you hover over the link* | | Ms. [NAME]'s Schoology Class Page |