

Audience: Parents/Guardians

Purpose: Process for opting student in for Remote Conferencing

Step 1

1. Select the Skyward: Family Access option from the Fort Bend ISD homepage.



Step 2

2. Log-in using your Skyward credentials.



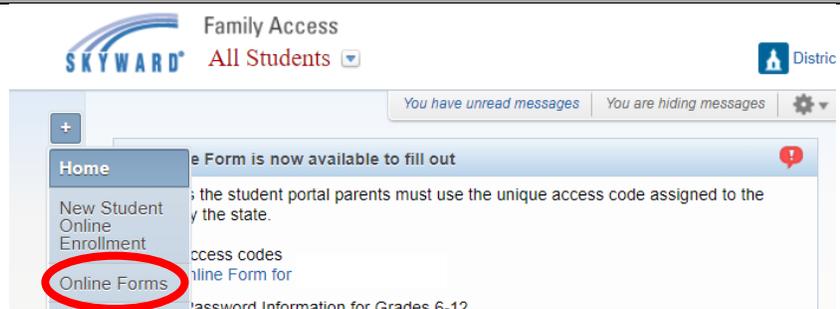
Step 3

3. In the upper right-hand side of the Skyward home screen click on the +.



Step 4

4. From the drop-down screen that appears, click on the Online Forms option.



Step 5

5. If your student meets the qualifications for Remote Conferencing, an option to fill out the opt-in form will be present.



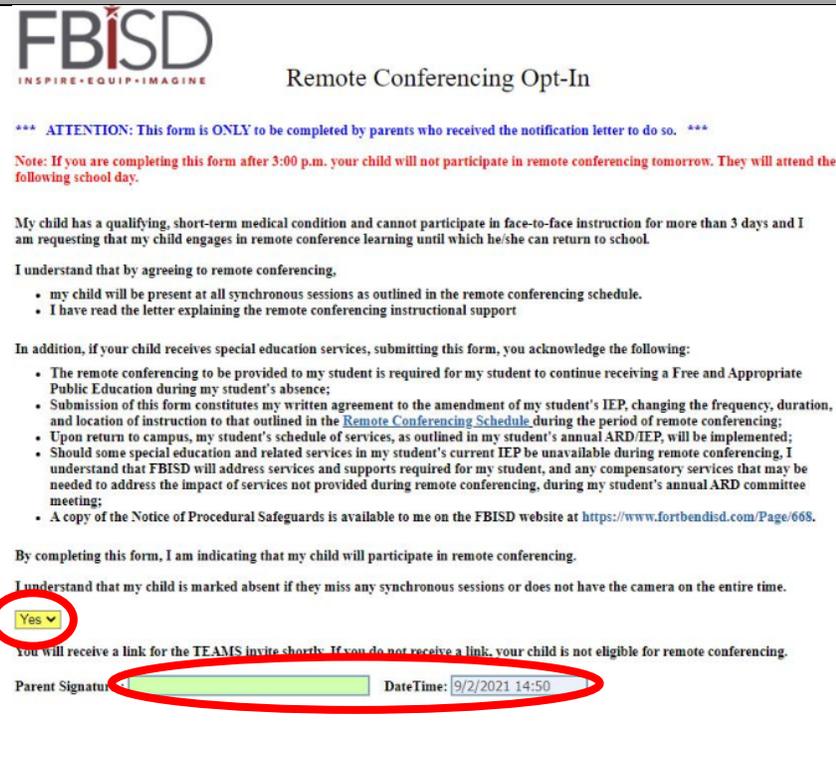
Step 6

6. Please be sure to read carefully the agreement for participation in Remote Conferencing and confirm that you understand that the student must participate in all synchronous sessions to be counted present for the day.

If the student receives Special Education services, please make note of information related to those services as well.

Requirements:
Prek-4th = 2 hours

5th-12th = 4 hours



7. The process is not complete until you click the "Submit Remote Conferencing Opt-In" button on the 2nd step.



The form must be submitted by 3:00 pm for admittance to Remote Conferencing the next day. After 3:00, the student must wait until the day after to begin Remote Conferencing.

Upon submitting the form, an email with related links and directions will be sent to the student and the parent/guardian.