

How to Guide for New Online Meal Payments

- Go to <https://fortbendisd.revtrak.net>
 - **Online Meal Payments** link can also be found on the FBISD main page and the Child Nutrition home page.

Quick Links

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Child Nutrition

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- **Online Meal Payments**
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- Find My Cafeteria Manager

How to Guide for New Online Meal Payments

- Click **Login** located on the top right of the screen.



- Enter Email and Password then click **Log In**; or **Create New Account**.

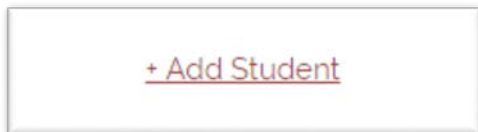
A light gray login form. At the top, it says 'Log in now for quick checkout' in a large, dark red font. Below this are two input fields: 'Email' and 'Password'. To the right of the 'Password' field is a link that says 'Forgot password?'. Below the input fields is a dark red button with white text that says 'LOG IN'. At the bottom of the form is a dark red button with white text that says 'CREATE NEW ACCOUNT'.

- Click on **Student Meal Payments**.



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- To add a new student, click on **Add Student**.



- Enter Last Name and 6-digit Student ID then click **Add Student**.

ADD STUDENT

Last Name:

Student ID:

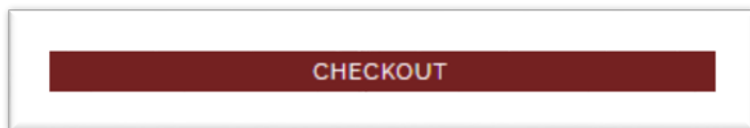
- To add money to an existing account, enter custom amount or select one of the three pre-defined amounts (\$10, \$25, & \$50). **You do not have to use one of the pre-defined amounts (See example below for \$100).**
- Click **Add to Cart**.

Add

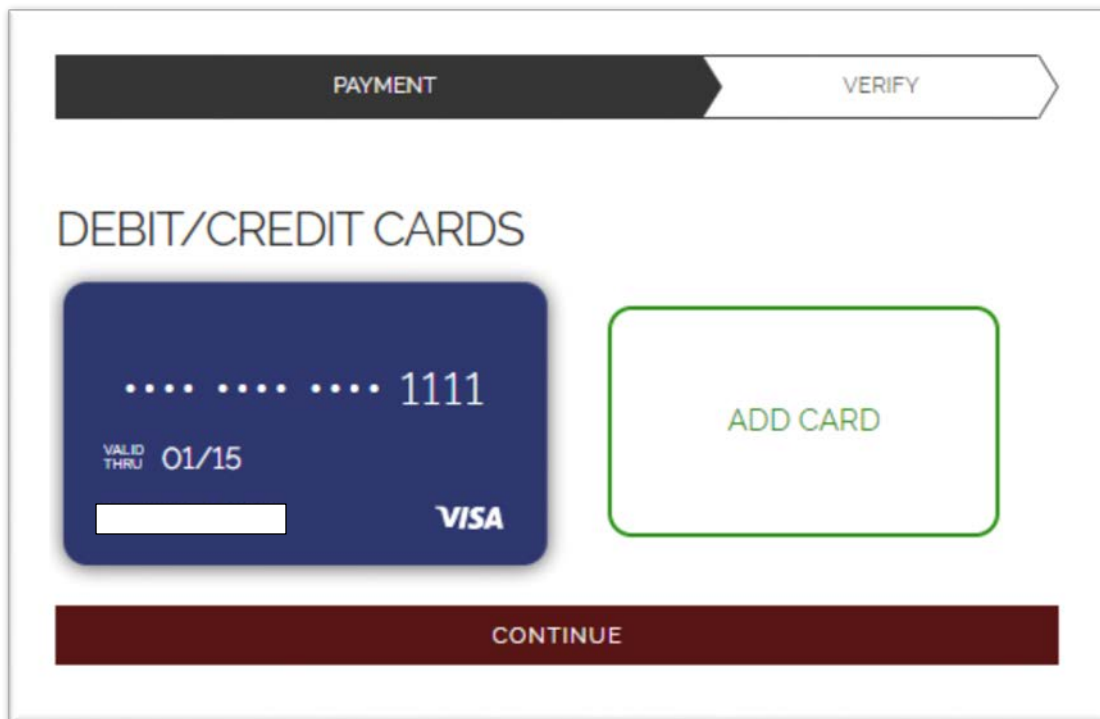
[+ Add Student](#)

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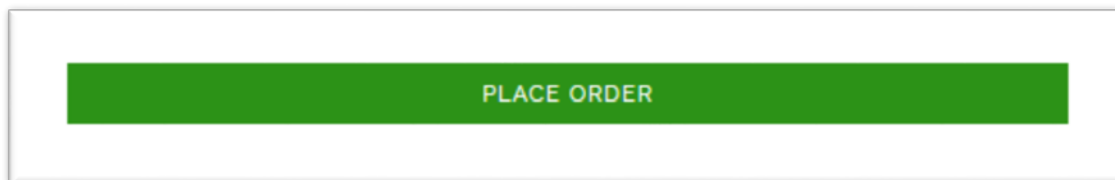
- Review cart and click **Checkout**.



- **Select Card** or **Add Card** then click **Continue**.

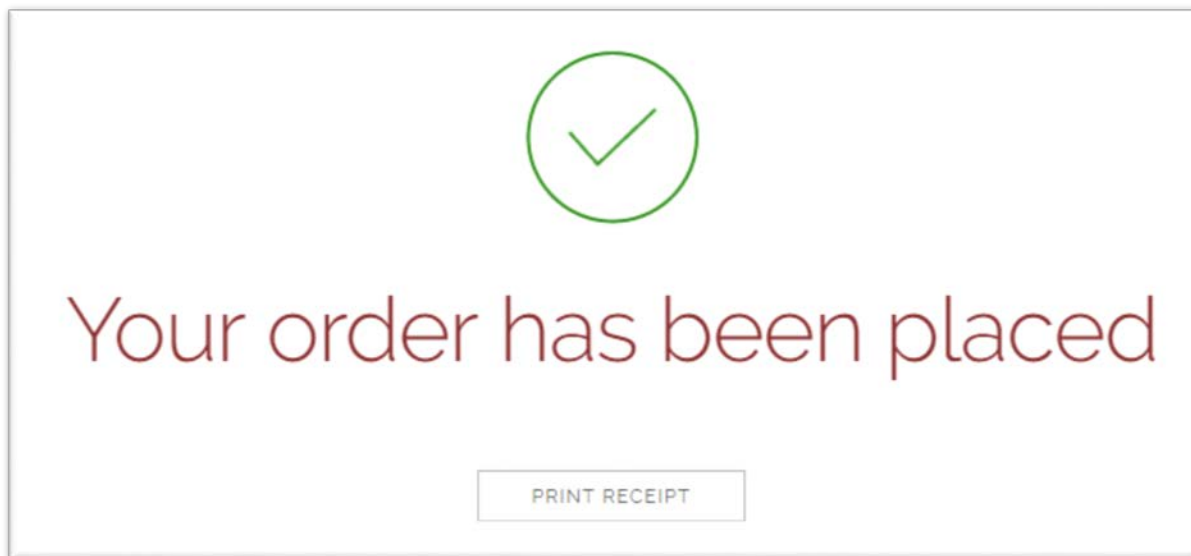


- Verify info and click on **Place Order**.



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- Click on **Print Receipt** to print your receipt. You will also receive an email with your payment info.



- To edit account info, edit payment info, adjust low balance emails, or Logout click on **My Account**.

