



Genyne Vinson

Assistant Director

FBISD Enterprise Funds

genyne.vinson@fortbendisd.gov

(281) 634-3327

Facility Rentals

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Calendars - Resources - Support - Fort Bend Independent School D -

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FORT BEND INDEPENDENT SCHOOL DISTRICT
Community Spaces for All Your Activities



Facility Rentals – Spaces to Rent

GYMS



CAFÉ/COMMONS



AUDITORIUMS



FIELDS & TRACKS



PARKING LOTS



Facility Rentals – Fees & Insurance

• Weekdays

- There are no fees charged during the week
- Custodial fees apply to schools that close at 9 PM if their event runs past 8:30 PM

• Weekends

- The reduced recovery rental, custodial and police rates (if applicable) will apply
- Custodial fees apply to schools that close at 9 PM if their event runs past 8:30 PM

• Fees

- The fees will vary based on details of your event. Facilitron will provide an estimate.

• Campus approvals

- Upon campus approval the District's facility rental coordinator will finalize the logistics, fees and all details before the district final approves

• Insurance

- The same insurance that you turn into Serenity is the same insurance that you load up on Facilitron to meet FBISD insurance requirements
- If you get a denial from Facilitron, let them know you are a parent organization, and that your required general commercial liability amount is \$2M not \$3M.



Facility Rentals – Why Facilitron

- **6 Reasons Facilitron is Important**

- **#1 – Safety & Security**
- **#2 – Support Services**
- **#3 – Fiscal Responsibility**
- **#4 – No Schedule Conflicts**
- **#5 – Reduce School Liability**
- **#6 – Data Integrity**

The Importance of Entering Schedules

Entering EVERY activity taking place across campus into our facility management system allows the district to track how school facilities are used and to coordinate security and other support services. Your cooperation is needed and required - be a part of the team!

This infographic helps explain the reasons why scheduling all activities in the management system is important.

- 01 Safety & Security**
Security officials should have access to see who is on campus at all times, especially in the case of an emergency. In cases of emergency, security officials must know exactly who is where on campus at all times to help keep everyone safe.
- 02 Support Services**
Custodians and maintenance staff need to know who is using the facilities so they can open, close, and disinfect accordingly.
- 03 Fiscal Responsibility**
Did you know that our State constitution prohibits gifting public funds? Allowing groups to use school facilities without charge is a violation. Groups must cover the costs of using school facilities, as these Facility Use Fees are used to fund employee time, utilities, and upkeep of facilities.
- 04 No Schedule Conflicts**
Entering scheduled activities can avoid double-booking conflicts and/or maintenance/construction interference - which create a bad experience for everyone involved.
- 05 Reduce School Liability**
Community groups are required to have insurance to use school facilities. Non-profit groups must also be verified before receiving special rates. Failing to treat groups appropriately can lead to disputes and even litigation.
- 06 Data Integrity**
A facility management system collects important data about how district facilities are used to allow the district to make informed decisions on facility use. Incomplete data complicates the decision-making process.

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All PTO/PTA and Booster Clubs should create an account and enter their facility use request for every event. This **SHOULD NOT be done by the campus EA.**

Facility Rentals – Questions?????

Genyne Vinson

Asst. Director, Enterprise Funds

(281) 634-3327

genyne.vinson@fortbendisd.com

Carmen Torres

Facility Rentals Coordinator

(281) 634-5568

carmen.torres@fortbendisd.com



Facilitron Assistance

800-272-2962 ext. 1

<https://support.facilitron.com>

support@facilitron.com

