

**Meeting Minutes**  
**Fort Bend Independent School District**  
**School Safety and Security Committee**  
**April 12, 2023**

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A meeting of the Fort Bend Independent School District School Safety and Security Committee was held on Wednesday, April 12, 2023 beginning at 10:00 a.m. in the Board Room of the Fort Bend ISD Administration Building, 16431 Lexington Blvd., Sugar Land, TX 77479. The notice and agenda were published for at least 72 hours as required by the Texas Public Information Act at the Fort Bend ISD Administration Building and online at <https://www.fortbendisd.com/police>.

Presiding Officer: Bart Rosebure  
Committee Members Present: Kristen Davison Malone, Chief David Rider, Marilyn Carter, Beth Martinez, Kwabena Mensa, Jennifer Wade, Coby Wilbanks, Shobhan Kosotia, Trameka Jewett, Asst. Chief Brandon Harris, Chief Mark Poland, Greg Babst, Gabe Levine, David Selesky, Courtney Clark.

- A. Call to order. Mr. Rosebure called the meeting to order at 10:03 am.
- B. Introduction of New Safety and Security Committee Members
- C. Update from the City of Sugar Land Police Department
  - 1. Chief Mark Poland discussed his priorities as the new Chief of Police for the City of Sugar Land.
- D. Update from the City of Sugar Land Office of Emergency Management
  - 1. Gabe Levine discussed recent emergency management events, trainings, and priorities, including a recent functional exercise involving multiple agencies.
- E. Update from the Missouri City Police Department
  - 1. Assistant Chief Brandon Harris discussed specific department programs involving schools.
- F. Update from the Missouri City Division of Emergency Management
  - 1. Trameka Jewett discussed current preparations taken regarding the upcoming hurricane season, communications, and training – specifically including a coordinated presence near campuses.
- G. Update from the Fort Bend County Office of Emergency Management
  - 1. Greg Babst discussed recent County training efforts, communications, hurricane preparedness, and active shooter preparations.
- H. Update from the Fort Bend ISD Police Department
  - 1. Chief David Rider thanked the agencies for their cooperation and participation in joint efforts and discussed training requirements for District officers and training opportunities provided by the District for other jurisdictions.
  - 2. Teacher Jennifer Wade discussed the necessity of two-way communication with teachers during an incident. Bart Rosebure recommended adding a future agenda item to discuss this matter in a future meeting.

I. Update from the Fort Bend ISD Emergency Management Coordinator

Bart Rosebure provided updates on the following items:

1. Basic Emergency Operations Plan
2. Hazardous Materials Annex
3. Train Derailment Appendix
4. Severe Weather Annex
5. Hurricane Appendix
6. Campus Emergency Plan
7. Standard Response Protocol Training Video
8. FBISD Graduation Safety and Security Planning and Coordination
9. Summer 2023 Safety and Security Committee Meeting
10. Safety and Security Audits and District Audit Report

J. Closed Session. The Committee convened in closed session at 11:13 am under Texas Open Meetings Act, Texas Government Code, Chapter 551 under the following sections: Section 551.076 and 551.089 - Security matters.

1. Review findings from the Texas School Safety Center Intruder Detection Audits
  - a. Intruder Detection Audit Correction Action Plans
    - 1) Reviewed complete report findings from the Texas School Safety Center's Intruder Detection Audit for multiple schools.
    - 2) Audits for one school contained findings and required subsequent corrective actions. The following corrective actions were taken:
      - a) Middle School A (2/3/23 audit)
        - (1) Train staff to keep exterior doors locked; this training was held on February 8, 2023 for staff and on multiple dates via video for substitutes.
        - (2) Work orders have been completed to secure any doors that are broken and/or do not secure properly, if applicable.

K. Reconvene in Open Session. The Committee reconvened in Open Session at 11:27 am.

L. Adjourn. The Committee adjourned at 11:27 am.

APPROVED:



Bart Rosebure, Presiding Officer

4-19-23

Date