

# Parent/Student Newsletter

STAY CONNECTED

# WE ARE TEXANS

## Parent/Guardian ID Required

**REQUIRED**

Parents/Guardians visiting the campus for **ALL** events, picking up a student prior to the end of the school day or picking up a student without the dismissal tag **must always show a valid government-issued photo identification.** Your valid government-issued photo identification is required **each time** you visit the campus.

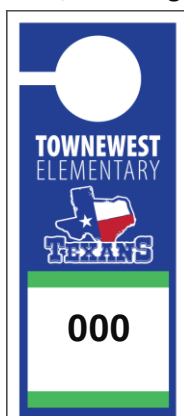


## Dismissal Tags REQUIRED

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Please remember to **ALWAYS** have the student's dismissal tag displayed on the rearview mirror of the car and have in hand when picking up a Pre-Kindergarten, Kindergarten, First and Second grade walkers at the designated area.

All parents must present with dismissal tag during rainy day dismissal and/or emergency pick-up.



## Change of Transportation

For the safety of your child, we can only accept notes signed by parent/guardian or an email from the parent/guardian (Emails must be received from an email address on file in Family Access). Your change of transportation can be sent to [attendancetwe@fortbendisd.com](mailto:attendancetwe@fortbendisd.com) **NO Phone Calls Will Be Accepted.** In an emergency, you may fax your letter to 281-634-4494 before **2:00 pm** on the day of the change. Transportation changes CANNOT be accepted over the phone. Exceptions will be only cleared through an administrator. We cannot accept changes to transportation after 2:00 pm. **Also, if you need to check out your child for any reason, please do so no later 2:45 p.m.**

**Important  
Message**

## Student Leaving Early

Parents/Guardians picking up a student prior to the end of the school day must show a **valid government-issued photo identification**, sign the student out and wait in the designated area for the student. **The child will not be released to anyone except the parent/guardian unless a written note from the parent/guardian with a signature has been received.** A student needing to leave during the school day for appointments should remain in the classroom to maximize instructional time until the parent/guardian arrive(s). School personnel will inform the student that the parent/guardian has arrived.

Students who are not present for the 10:00 a.m. roll call will be marked absent for the day, unless they have a healthcare provider excuse. **No early pickups will be allowed after 2:45 pm.** Please help the front office by minimizing early pickups unless there is an emergency. Students being picked up early on a consistent basis without significant cause will be referred to the Attendance Committee and District Social Worker for truancy.

## Lunch Visitors

Lunch visitors are limited to two (2) guest per student per lunch visitation day ONLY on the designated days by the campus except on special events such as Grandparent's day. Unusual circumstances must be approved by the campus principal. No school age students and/or sibling allowed. No parent conferences during lunch visits.

The designated days for lunch visitors are **Tuesday** and **Thursday** only.



Parents/Guardians visiting for lunch must always have a valid government-issued photo identification. Your valid government-issued photo identification is required each time you visit the campus for lunch. If you do not have your valid government-issued photo identification, you will not be allowed to have lunch with your child(ren).

- ✓ Student lunches dropped off must be in the office 15 minutes before the students scheduled lunchtime.

### **Lunch Visits will start Tuesday, September 13, 2022**

Pre-Kindergarten	10:00 AM – 10:30 AM
Kindergarten	10:00 AM – 10:30 AM
Frist Grade	10:30 AM – 11:00 AM
Second Grade	11:00 AM – 11:30 AM
Third Grade	11:30 AM – 12:00 NOON
Fourth Grade	12:00 NOON – 12:30 PM
Fifth Grade	12:30 PM – 1:00 PM

# All absence notes: doctor notes and change of transportation should be emailed to:

[attendancetwe@fortbendisd.com](mailto:attendancetwe@fortbendisd.com)

Parents and Guardians have 4 days to turn in an absent note to the attendance office. Please contact the attendance office if you have questions at 281-634-4480.

Absences <b>Not</b> Excused, but not limited to this list	Excused Absences with Supporting Documentation
Out of Town for Vacation	Student Illness' after four or more days
Non-Severe FBISD ISD Weather Days	Doctor's Appointments
Family Weddings	Family Emergencies
Family Members Graduation	Court Appointments
Missed School Bus	Family Hospitalized
Traffic	Funerals
Waking Up Late	Visa/Passport Appointments

Mask wearing at Townewest is **NOT** a requirement but a parent's personal choice. Mask will not be provided if you want your child(ren) to wear a mask please send them to school with their personal mask.



**Start Date:**  
Wednesday, August 10, 2022

**End Date**  
Friday, October 7, 2022

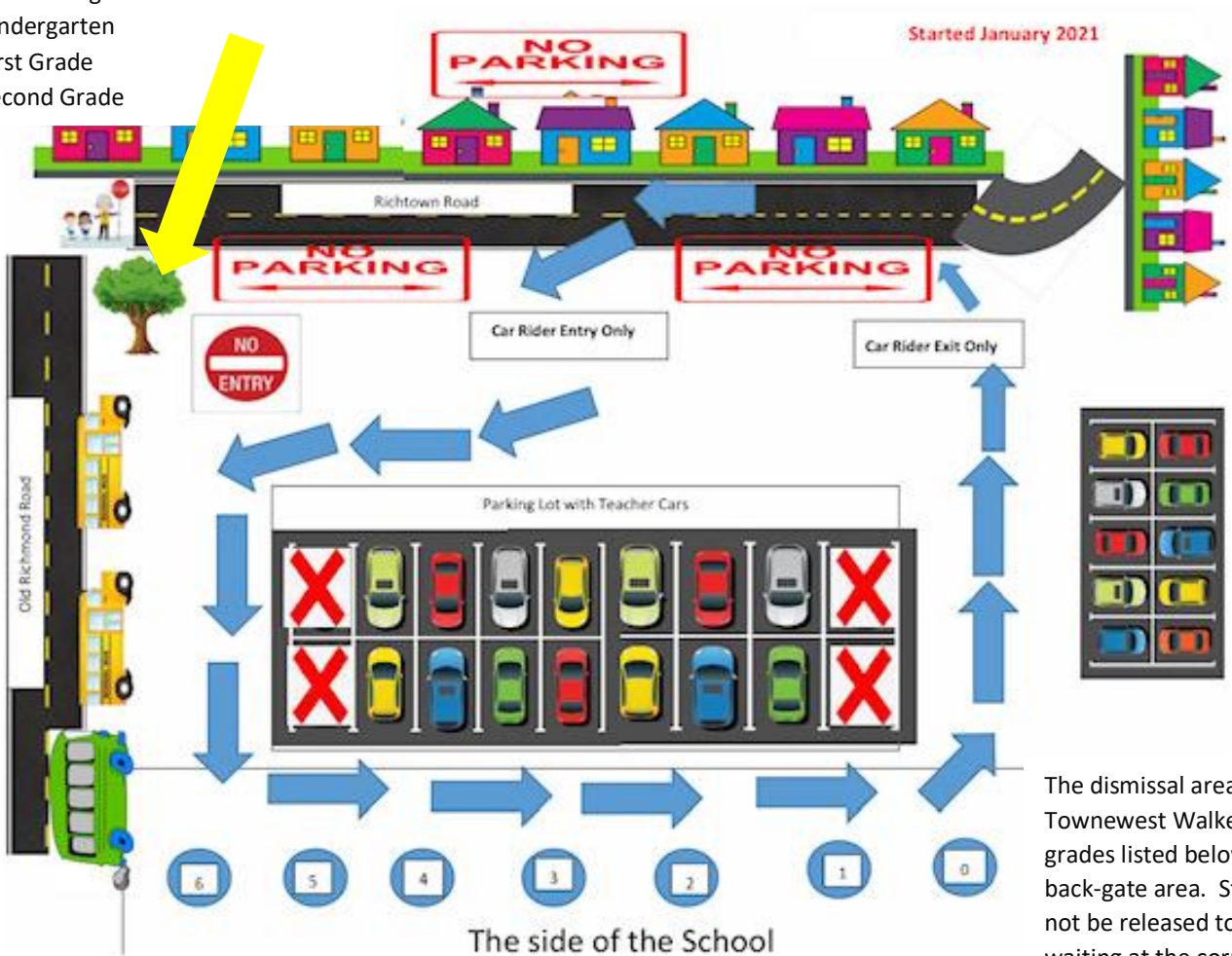
All student assignments and make-up assignments grades are due to the teacher by 3:00 PM

# Campus Arrival and Dismissal Map

The dismissal area for ALL Sugar-Field Walkers in the grades listed below is under the tree. Students will not be released to a parent waiting at the corner. Parents must have their dismissal tag when they arrive under the tree.

- Pre-Kindergarten
- Kindergarten
- First Grade
- Second Grade

Bus, Day Care and Students with Special Accommodations Dropoff ONLY.



The dismissal area for ALL Townwest Walkers in the grades listed below will be the back-gate area. Students will not be released to a parent waiting at the corner. Parents must have their dismissal tag when they arrive under the tree.

- Pre-Kindergarten
- Kindergarten
- First Grade
- Second Grade



The dismissal tag is being used as a safety precaution for our students. The only students that will be released without the dismissal tag are students who walk home alone with an older sibling. If an adult is picking up the student from the walker areas the dismissal tag is required daily. When a parent does not have the dismissal tag, they should report to the front office with a valid government ID to check the student out. **On rainy day dismissal all walker parents will need to present a dismissal tag.**



Parents we need your help during **morning arrival** to ensure the safety of your children. We have procedures in place to assist with keeping our students safe but those procedures only work if parents adhere to the procedures.

1. Please follow the flow of the car rider traffic.
2. Have your child/children ready to pop-out of the car.
  - Have all their school items with them.
- Have all items in the backpack/lunch kit and zipped.
- If wearing a mask, the mask should be on when the car door opens.
- Say your good-byes before the car door opens.
- Share your good-bye kisses before the car door opens.
- Please drop your child off at one of the cones during morning arrival.



3. Do not park in the staff parking lot our staff need those spots when they arrive to work.
4. The front of the building is designated for bus, day care and students with special accommodations **ONLY**.
5. Do not park on the side of the street to drop of your child/children we do not have supervision in the area.
6. If you are walking your child to school, that means you are walking from home; not parking in front of the school and walking to the door.
7. Arrival time is 8:10 AM and
8. Breakfast is 7:30 AM – 8:00 AM.

When parents change the dismissal procedures, other parents are not happy because it is skipping the line.

It is extremely hot outside for the staff and we are working to get all our students to breakfast and class on time but we need parents to help us.

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Parents we also need your help during **dismissal** to ensure the safety of your children. We have procedures in place to assist with keeping our students safe but those procedures only work if parents adhere to the procedures.

1. Have your dismissal tag visible in the window until your child/children are in the car.
2. When you do not have the dismissal tag please have your valid government issued ID.
3. Follow the flow of the car rider line (we only have 1 line).
4. Do park on the side of the street to pick-up your child/children the campus dose not have supervision in the area.
5. If your child/children are designated as a walker that means they are walking home, or you are walking to campus to pick them up (no car is involved when the student is a walker).
6. If the student is in grade third, fourth and fifth they will walk home, or you can meet them at the stop sign. Do **NOT** come to campus.
7. If a student is in grade, third, fourth and fifth with a sibling in grades Pre-Kindergarten, Kindergarten, First Grade and Second Grade, they will walk home with the older sibling or you can meet them at the stop sign. Do **NOT** come to campus.
8. If your student is in Pre-Kindergarten, Kindergarten, First Grade and Second Grade **without** an older sibling to walk home with, you must meet them near to picnic area with your dismissal tag as a form of identification.

9. Do not park in front of the school to walk on campus to pick-up your student. A walker is a student walking home or the parent walking to pick-up the student.
10. If you drive and park, you will need to make your child a car rider.
11. All car rider parents please follow the traffic flow; do not cut the line; do not block the driveways of our school neighbors and please be kind!
12. Dismissal time is 3:25 PM please be present and on time.



**Monday, August 8, 2022**  
3:45 PM - 5:45 PM



## **First Day of School Wednesday, August 10, 2022**

Students can not arrive before 7:30 AM

Staff supervision starts at 7:30 AM

7:30 AM - 8:00 AM Breakfast

8:10 AM Class Starts

### **Walk Students to Class Schedule**

#### **First Day of School**

Wednesday, August 10  
Pre-Kindergarten – Fifth Grade

#### **Second Day of School**

Thursday, August 11  
Pre-Kindergarten and Kindergarten ONLY

#### **Third Day of School**

Friday, August 12  
Pre-Kindergarten ONLY

Monday, September 5, 2022  
Holiday No School



Wednesday, September 7, 2022  
5:00 PM - 7:00 PM





If possible, please donate **Lysol** and **Clorox Wipes** to our classrooms to help keep away COVID19 and other germs while keeping our students safe and classroom clean. (***This is not a requirement but highly recommended and would be greatly appreciated***)

Thank you in advance for your help!



*This message is sent on behalf of the Child Nutrition Department.*

# INTERNAL COMMUNICATIONS



At the conclusion of the 2021-22 school year, the U.S. Department of Agriculture (USDA) waiver that allowed all students to receive free meals expired, and beginning in the 2022-23 school year, breakfast and lunch meals will once again be available for purchase for both students and adults.

Student meal prices have increased by \$0.75 for breakfast and \$0.25 for lunch due to the increased cost of production and continuing supply chain issues.

Meal prices will be as follows:

- Student Breakfast - \$2.00
- Elementary Lunch - \$2.75
- Secondary Lunch - \$3.00
- Adult Breakfast - \$2.50
- Adult Lunch - \$4.25

All Fort Bend ISD families are encouraged to complete the Free and Reduced-Price Meal application, which opens on August 1. It can be completed at [www.schoolcafe.com/fbisd](http://www.schoolcafe.com/fbisd). Families must complete an application for each school year.

Students enrolled at FBISD campuses that are listed under the USDA's Community Eligibility Provision (CEP) will continue to receive breakfast and lunch meals available free of charge. The following campuses are designated CEP and are listed alphabetically:

- Armstrong Elementary
- Blue Ridge Elementary
- Briargate Elementary
- Burton Elementary
- E.A. Jones Elementary
- Ferndell Henry Learning Center
- Fleming Elementary
- Glover Elementary
- Goodman Elementary
- Heritage Rose Elementary
- Hodges Bend Middle School

- Holley Elementary
- Hunters Glen Elementary
- Jordan Elementary
- Lake Olympia Middle School
- Lantern Lane Elementary
- Marshall High School
- McAuliffe Middle School
- Mission Bend Elementary
- Mission Glen Elementary
- Mission West Elementary
- Missouri City Middle School
- Parks Elementary
- Ridgeway Elementary
- Ridgemont Early Literacy Center
- Ridgemont Elementary
- Townnewest Elementary
- Willowridge High School

Please note that completing the Free and Reduced-Price Meal application may result in additional benefits for students and families, including reduced fees and tuition for Extended Learning programs, Career and Technical Education (CTE) courses, and athletics programs. Visit the [FBISD Child Nutrition webpage](#) to learn about additional benefits.