



## 2024 O-LAB Summer School Guidelines

The O-LAB program is designed to allow students an opportunity to earn high school credit for original credit courses and courses they have not successfully completed in the past. The program is intended to help students by delivering educational services in a flexible, time-efficient manner to help them succeed academically and ultimately graduate.

### Summer School Guidelines

1. All students must physically attend orientation.
2. Students must have transportation to and from both the Orientation and class.
3. Students must have an active email account to communicate with campus staff.
4. Students may earn a maximum of one high school credits through TxVSN, UT, TTU, or Summer O-LAB during summer school for original credit (per revised EHDE-Local approved on 12.15.14).
5. Students may earn a maximum of two high school credits through O-LAB during summer school for Senior Rescue credit recovery (per revised EHDE-Local approved on 12.15.14).
6. All students must adhere to the summer school attendance policy outlined below.
  - All students must be present (face-to-face) for orientation and assessments (quizzes, tests, and cumulative exams).
  - On most campuses, students may be asked to attend sessions if they fail to stay on pace while working remotely.
  - All Senior Rescue students must attend face-to-face.
7. Upon enrollment in the district's online course program, students will have a defined start and stop date by which course completion (including the cumulative exam) must occur. Progress report grades will include an **ACTUAL GRADE** that considers whether the student is on pace to finish their course by the predetermined stop date.
8. Final course grades will be included in the grade-point average calculation and used to compute rank in class. **All final course grades, passing or failing, will be included on the transcript.**
9. The O-LAB program may impact NCAA/NAIA/NJCAA/UIL eligibility. Progress reports will be shared every week with students, parent(s), principal, and district administrator.
10. Final Exams must be taken on site and proctored.
11. Students are required to keep notes during their course. Notes will be counted as 10% of the final course grade. Notes may be used on the assignments, quizzes, tests, and cumulative (Final) Exams.
12. Students have limited access to the online course from home.
13. Students must achieve a score of 70% or above in order to proceed to the next lesson. If a student fails a quiz, that student will automatically be looped back a limited number of times to retake the lesson and quiz.
14. Pacing is determined by the student. If a student finishes the class(es) before the predetermined target date they do not have to continue to report to campus. They are done for the summer.
15. Final exams may be taken only **ONCE**. Students must have a photo ID to verify their identity. **All coursework must be completed before taking the final exam. Final exams must be completed by 12:00 p.m. in the afternoon on July 24<sup>th</sup>.**

**ACADEMIC HONESTY STATEMENT** (to be signed by student)

I \_\_\_\_\_ understand that any act of academic dishonesty will result in immediate withdrawal from the O-LAB program.

Student name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Summer O-LAB Course Choose an item.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I have read and understand the O-Lab program guidelines.

Student name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Student-athletes – please read and sign the following statement.**

I recognize that participation in original credit/credit recovery through the **O-LAB** program can impact my NCAA/NAIA/NJCAA/UIL eligibility. It is my responsibility to verify any requirements/regulations regarding my current and future athletic participation status with regard to **O-LAB** coursework.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_