**FBISD Attendance Procedures**

Compulsory attendance applies to all students who are at least six years of age as of September 1 of the current school year. FBISD enforces all compulsory attendance laws.

**FBISD Compliance:**

***FBISD Administrative Regulations FEB-R***:

Students absent from school without an excuse from a parent or guardian, or absent from class without the principal’s permission, will be considered truant and will be subject to disciplinary action.

***FBISD Board Policy FED (Legal):***

If a student fails to attend school without excuse on ten or more days or parts of days within a six-month period in the same school year, a district shall within ten school days of the student’s tenth absence refer the student to a truancy court for truant conduct under Family Code 65.003(a). **[See FEA]**

**Truancy Enforcement**

1. Automated phone calls will be placed to parents or guardians notifying them when a student has been marked as absent. It is the parent or guardian’s responsibility to ensure that he/she provides current and up to date contact information to the school.
2. All students will be issued a warning letter when attendance records reflect student has absences without an excuse on three days or parts of days in a four-week period or five or more days or parts of days in the same school year.
3. After a student receives five total unexcused absences, the student and parent will be invited to attend the, intervention program, Truancy Diversion Program (TDP). The TDP is offered to students and parents only once during each school year.
4. If a student fails to attend school on ten or more days or parts of days within a six-month period in the same school year and those absences have been verified by the campus as unexcused, the students **12 and older may be referred to the prosecutor of the truancy court of Fort Bend County.** At this point, the court could also file a criminal complaint against parents who contribute to the nonattendance of their child, regardless of their child’s age.
5. Each campus will provide truancy intervention measures for students who exhibit attendance issues in order to develop a plan to improve the student’s overall attendance.

**Note:** Unless the absence is for a statutorily allowed reason under compulsory attendance laws, the District is not required to excuse any absence. Once coded as an unexcused absence, the coding will not be changed without the approval of a campus principal.