



Becoming A Willowridge Eagle! Student Registration

Willowridge High School is located at 16301 Chimney Rock in Houston, Texas (Fort Bend County). The Registrar is Jewell Criddle and the phone number to the registrar's office is (281) 634-2471 or 2472. **STUDENTS MUST BE ACCOMPANIED BY THEIR PARENT OR GUARDIAN AT THE TIME OF REGISTRATION.**

The FBISD board states that a student under the age of 18 can be enrolled only by a natural parent, a foster parent assigned by authorized authority, an adoptive parent, a court appointed guardian who lives in Fort Bend ISD, or the person to whom any of the above have granted a Power of Attorney assigning responsibility for the student while enrolled in the Fort Bend Independent School District schools.

Advise the registrar's office if your child is on **Power of Attorney, Dual Residency, and/or Intra-District Transfer** in order to receive the additional forms necessary to complete your registration.

The following information is **MANDATORY** at the time of registration:

1. PROOF OF RESIDENCY: Proof of residency must be furnished at the time of registration.

The parent who is enrolling the child **must provide 2 forms** of proof.

- A COPY OF YOUR LEASE OR DEED
- CURRENT UTILITY BILL (water, electric, or gas) with your name and physical address on it (**not** a post office box or route number) is acceptable for proof of residence. PHONE BILLS, DRIVER'S LICENSES, VOTER REGISTRATION CARDS, AND CHECKBOOKS ARE NOT ACCEPTABLE.

2. DRIVER'S LICENSE OR TEXAS I.D. OF PARENT OR GUARDIAN: Address must be current and same as residence.

Please note: A post office box or an address outside of the boundaries of FBISD for a mailing address when completing the registration form will not be accepted.

3. IMMUNIZATION RECORDS: Immunization records must be complete, current, and validated by a physician or health official. All shots taken from birth to the present must be shown.

4. BIRTH CERTIFICATE AND SOCIAL SECURITY CARD: Preferably originals of both documents.

5. TRANSCRIPT OR REPORT CARD AND WITHDRAWAL FORM:

- Students entering the 9th grade must bring their 8th grade final report card.
- 12th, 11th, 10th, and repeating 9th graders should bring a **complete unofficial transcript for all grades beginning with 9th grade.**
- After school begins, all students must bring an unofficial transcript, the withdrawal form, and a copy of their most recent report card.

Failure to provide the proper transcript will result in the student being enrolled as a 9th grader until the transcript (or report cards) are received by the registrar.

6. NAME AND COMPLETE MAILING ADDRESS OF PREVIOUS SCHOOL ATTENDED

STUDENTS WILL NOT BE REGISTERED UNLESS ALL DOCUMENTS ARE PROVIDED AT THE TIME OF REGISTRATION.