

## EARLY DISMISSAL ATTENDANCE VERIFICATION

*Parents, please complete this form, if you have not submitted a note to the school attendance personnel regarding the early dismissal (pickup) of your child from this school.*

Today's Date: \_\_\_\_\_ Name of Parent Student is Leaving with: \_\_\_\_\_

Name of Student: \_\_\_\_\_ ID # of Student: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Time Student is Leaving: \_\_\_\_\_  A.M.  P.M. Class Period: \_\_\_\_\_

**A. Funded Excused State Reasons:**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Off-campus dual credit</i></li> <li><input type="checkbox"/> <i>Extracurricular</i></li> <li><input type="checkbox"/> <i>Religious Holy Days</i></li> <li><input type="checkbox"/> <i>Playing "TAPS" at Texas Veteran's funeral</i></li> <li><input type="checkbox"/> <i>Court-required appearance for student</i></li> <li><input type="checkbox"/> <i>Conservatorship of the DFPS</i></li> <li><input type="checkbox"/> <i>Serving as an early voting clerk</i></li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Appointment to complete US citizenship application</i></li> <li><input type="checkbox"/> <i>Participating in student/parent's US naturalization</i></li> <li><input type="checkbox"/> <i>Medical appointment with licensed/certified professional</i></li> <li><input type="checkbox"/> <i>Medical appointment for child of student</i></li> <li><input type="checkbox"/> <i>In junior or senior year visiting higher education institute</i></li> <li><input type="checkbox"/> <i>Visiting parent/stepparent/guardian on active duty</i></li> <li><input type="checkbox"/> <i>Serving as an early voting clerk</i></li> </ul> |
|---|---|

**B. Non-State funded & Excused District Reasons:**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Funeral</i></li> <li><input type="checkbox"/> <i>Illness</i></li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Family emergency</i></li> <li><input type="checkbox"/> <i>Per explanation below, principal-approved absence</i></li> </ul> |
|--|---|

*Failure to provide an explanation may result in your child's absence being coded unexcused. This*

*may trigger an invitation to the FBISD Truancy Diversion Program, per the Department of Student Affairs.*

- 1) Is the student returning to school TODAY?  Yes  No  Unknown at this time
- 2) If returning to school, I understand that the note is required within 5 school days.

Signature of Parent/Guardian \_\_\_\_\_

Your Signature \_\_\_\_\_

Daytime Phone Number: (\_\_\_\_\_) \_\_\_\_\_

Signature of Attendance Clerk \_\_\_\_\_

Date: \_\_\_\_\_

Attendance documentation was provided to clerk.  Yes  No

Attendance Code used for absence: \_\_\_\_\_