

Ridge Point High School Absence Note Form

Please sign this note in at the attendance office no later than 5 days after your child returns to school or the absence will result in an unexcused absence.

Please print information legibly

My son/daughter, _____ ID _____

was/will be absent on, _____

Must select reason for absence:

Illness — Absences of 4 or more days due to medical reasons require a doctor's note verifying the illness, or absences will be unexcused.

Medical/ Dentist Appointment
Attendance credit will be given with medical documentation and partial day attendance on appointment date.

Funeral **Relationship to Student** _____
You are allowed up to **three** days excused for **family** related funerals with proper documentation. Mass cards, death certificate, funeral program, or letter from funeral director.

Religious Holiday (Proper identification of specified day is required)

Other Reasons (detailed explanation required). **"Family Emergencies" are reviewed/approved by the administrators and are unexcused unless a valid explanation is given.**

Print Your Name _____

Your Signature _____

Daytime Telephone Number: (_____) _____

Forgery of any school documents, including parental notes, will be punishable to the fullest extent permitted under the FBISD Code of Student Conduct. Parental notes must provide a reason for absences and the determination to excuse an absence is made by school personnel.