

From: [Hill, Deena](#)
To: [Wilbanks, Coby](#)
Subject: FW: Conflict of Interest Annual Discloser
Date: Monday, May 6, 2024 4:44:09 PM
Attachments: [image001.png](#)

FYI

Deena Hill, Ed. D.

Executive Director, Student Support Services

FBISD Tech Center

540 Dulles Ave

Sugar Land, Texas 77478

281.634.1143

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From: Hill, Deena

Sent: Monday, May 6, 2024 4:44 PM

To: Lawson, Kimberly <Kimberly.Lawson@fortbendisd.com>

Subject: Conflict of Interest Annual Discloser

Good afternoon- The Board of Trustees will consider approval of the Residential and Nonpublic Day Schools as authorized service providers for 2024-25 school year at the June Board meeting. Pursuant to Board Policies DBD (LOCAL), CH (LOCAL) and CV (LOCAL), I am contacting you as my direct supervisor to disclose that my uncle is the President (Owner) of Shiloh Treatment Center.

The ARD committee determines the placement for students who require placement in a nonpublic day school or residential facility. Fort Bend ISD as well as other Districts in the area have a history of utilizing Shiloh Treatment Center to meet the needs of certain students. I am not receiving any financial benefit from the District contracting with this vendor.

I have completed the online Conflict of Interest Disclosure. In addition, Ashley Ashna will be present at the June BOT meeting to answer any questions related to the Board Agenda item on Non-Public and Residential Programs.

See below screenshot for my disclosure online –



Your disclosure has been updated. If your conflict of interest status changes during the school year, return to this site and update your disclosure.

CONFLICT OF INTEREST ANNUAL DISCLOSURE

Pursuant to Board Policies DBD (LOCAL), CH (LOCAL) and CV (LOCAL), an employee shall disclose in writing to his or her immediate supervisor a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the proper discharge of assigned duties and responsibilities or with the best interest of the District. This includes any past or present relationship with any vendor or bidder, regardless of nature or amount, prior to any Board action taken on procurement in which such vendor or bidder participates.

Previously, all employees were required to complete a conflict of interest disclosure and submit it to the Internal Audit Department by September 30th each year, whether there were matters to disclose or not. This practice is currently under review, and more information will be provided in the coming weeks.

Nonetheless, if an employee realizes at any time during the year that matters should be disclosed, the employee must complete and submit the disclosure.

Common Questions and Answers

Q1: What is a Conflict of Interest?

A1: A conflict of interest *is and must be disclosed* when an employee has a relationship with any outside entity (e.g., vendor, publisher, educational institution, personally owned business, non-profit group, etc.) and is in a position, either directly or indirectly, to influence the District's business with that outside entity. Additionally, this influence could result in personal financial gain to the employee or the employee's family, or give improper advantage to the entity that would not be in the best interest of the District. An employee who is related (by marriage or by blood) to someone with an interest in an entity that does business with the district must also disclose that interest.

Your previous disclosures:

Date	Had conflict to disclose?	Disclosure
5/29/2020	Yes	Shiloh Treatment Center
6/17/2021	Yes	Shiloh Treatment Center
6/13/2022	Yes	Shiloh Treatment Center
5/11/2023	Yes	Shiloh Treatment Center
5/6/2024	Yes	Shiloh Treatment Center

[File New Disclosure](#)

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LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 Name of Local Government Officer

Deena Hill

2 Office Held

Executive Director, Student Support Services

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

Shiloh Treatment Center

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.

President of company is my uncle (Clay Hill)

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted N/A Description of Gift _____

Date Gift Accepted N/A Description of Gift _____

Date Gift Accepted N/A Description of Gift _____

(attach additional forms as necessary)

6 SIGNATURE

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

Signature of Local Government Officer

Please complete either option below:

(1) Affidavit

NOTARY STAMP/SEAL

Sworn to and subscribed before me by _____ this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

OR

(2) Unsworn Declaration

My name is Deena Hill, and my date of birth is 8-13-66

My address is 507 Kyle Street, Sugarland, TX, 77478, Fort Bend

(street) (city) (state) (zip code) (country)

Executed in Fort Bend County, State of Texas, on the 3 day of June, 20 24

(month) (year)

Deena Hill

Signature of Local Government Officer (Declarant)