

# Excuse Note Submission

You now send your excuse note electronically  
to the attendance department.

1. Using your phone, take a picture of your excuse/doctor's note.
2. Send as an attachment to [AttendanceEHS@FortBendisd.com](mailto:AttendanceEHS@FortBendisd.com)
3. **Add your name to the subject line.**

If you leave the subject line blank, your email will be rejected.



**Note:** *Hold on to your excuse note until your absence  
has been excused.*

*Check your attendance daily using your Skyward app.*

***See your Attendance Clerk if you have any questions or  
problems.***

*A-G – Mrs. Gonzalez*

*H-O – Mrs. Escobedo*

*P-Z – Mrs. Clayton-Witmer*