



# Houston Community College

## DUAL CREDIT WAIVER APPROVAL FORM

From your HCC acceptance email.

Last Name

Name of High School / District

First Name

Current Grade

HCC Student ID

HS Graduation Year (YYYY)

This is the term you will BEGIN taking DC.

The duration of the student's participation in the Dual Credit/ECHS/PTECH/Homeschool High School Program is contingent on the high schools' approval and roster submission.

Select "0-14 Hours" for Academic Degree.

Beginning Semester	Select One	Ending Semester	Select One	Academic Program	Undecided	Academic Degree	0-14 Credit Hours (No TSI)
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The Academic Program is subject to change based on course availability, student academic progression and interest. If a student decides to change their Academic Program, they must submit a new Dual Credit Waiver Approval Form.

This is the term you will graduate HS.

Select "Undecided" for Academic Program

The P-16 office should be notified by the high school counselor/liaison if the student is transferring to a new high school during the dual credit program as the form will be submitted to the new high school.

Please refer to the [Houston Community Catalog](#) for the most recent information about course, program and degree requirements for all students. The catalog will provide guidance and background to all students enrolled at HCC, prospective students, and alumni to quickly locate and save details about our undergraduate courses and programs [credit bearing courses only].

### Students and Parents please read the statements below:

- I acknowledge that the student is responsible for paying all costs (tuition, fees, textbooks, supplies, or instructional software) associated with taking dual credit course(s) unless otherwise stated by high school/district.
- I understand that the student must have written permission from the high school counselor before he/she can withdraw from a dual credit course.
- I understand that Academic Freedom allows faculty and students to pursue relevant course content that may be adult in nature.
- I understand that once the student is registered in a college course, he/she controls access to his or her educational records under the Family Educational Rights and Privacy Act (FERPA) and—unless an exception applies—I may not have access to my student's records without his/her written permission.
- I understand that a college level standard of conduct is required. It is my responsibility to ensure the student understands the student code of conduct, policies, academic standards of HCC, and standards set forth by the high school/district.
- An HCC Dual Credit advisor will be assigned to guide me through my college course.
- I acknowledge that I have read the [Student Commitment Statement](#) and understand the student's responsibility to take the initiative in my education.
- I understand that Out-Of-district fees are assessed based on a student's home school district may assume responsibility.
- I commit to take part of the HCC Commit to Complete Initiative and achieve my educational goals as a Dual Credit student.

Print; student and parent must sign and date.  
Scan form, save it as PDF, and upload into the document submission link.

My signatures below acknowledges that I have read and understand the statements above. I grant my child permission to enroll in the Dual Credit Program at Houston Community College during the duration of their high school career.

Student Signature

Date:

Parent/Guardian Signature

Date:

High School Official Signature

Date: