



# DUAL CREDIT COURSE REQUEST

From your HCC acceptance email.

Student Name: Jane Doe

Student FBISD ID: 654321 Student HCC ID: W123456789

Student Graduation Year: 2026 Student Date of Birth: 3/20/2008

Student Personal Email: jane.doe@gmail.com Student Cell #: 832-713-2810

I am requesting enrollment in the following Dual Credit Course(s):

	Semester/Term Ex: Fall 2025	HCC Course Ex: ENGL 1301	High School Course Ex: English IV DC	Location Ex: ACHS or HCC	I have requested this course in SchoolLinks*
1	Summer 2025	PSYC 2301	Psychology	HCC	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
2					<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Fall 2025	ENGL 1301	English IV DC	ACHS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4	Spring 2026	ENGL 1302	English IV DC	ACHS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5					<input type="checkbox"/> Yes <input type="checkbox"/> No

\*All Fall or Spring courses must be requested in SchoolLinks prior to completing this form. Summer classes do not need to be added to SchoolLinks but do require approval.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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For Office Use Only

DC Coordinator Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: Dual Credit students are **REQUIRED** to cover the cost of the required textbook for each course taken.

- Out-of-district fees are assessed based on a student's home address. Students may be required to pay the fee or the school district may assume responsibility.

If you want to take DC Courses for both Summer and Fall/Spring, you must fill out this form **TWICE**... One for summer and one for Fall/Spring.

Print both; student and parent must sign each form.

Scan form, save it as PDF, and upload into the document submission link.