







Parent Checklist for Non- Qualifying Pre-K Students

Instructions: Use this checklist to provide required documents to enroll into the prekindergarten program at the school







Required Enrollment Documents:

Once you complete your child’s registration in Family Access and EZ Child Track provide one copy of each of the documents that are required to enroll your child in school to the campus ADA/Attendance Clerk.

<input type="checkbox"/> Documentation of Birth <ul style="list-style-type: none"> ✓ Birth Certificate (<i>original</i>) or ✓ Hospital birth record, ✓ Adoption records 	<input type="checkbox"/> Guardian Proof of Identity <ul style="list-style-type: none"> ✓ State Issued Parent Photo ID ✓ State Issued Driver’s License ✓ Valid Passport 	<input type="checkbox"/> Utility Bill <ul style="list-style-type: none"> ✓ Electric ✓ Water ✓ Natural gas  <p><i>Note: the document submitted must be current and dated within 30 days of the application date.</i></p>
<input type="checkbox"/> Social Security Card <ul style="list-style-type: none"> • Original card (<i>when available</i>) 	<input type="checkbox"/> Proof Residence in Fort Bend County <ul style="list-style-type: none"> ✓ Deed ✓ Mortgage ✓ Monthly mortgage statement ✓ Mortgage payment booklet ✓ Residential lease ✓ Property Tax Statement 	<input type="checkbox"/> Child’s Immunization Record <ul style="list-style-type: none"> • Immunization record signed by a pediatrician 

Alternate Enrollment Documents for Consideration on a Case-by-Case Basis:

If a document from any of the categories above may not be obtained, provide one acceptable form of documentation required to enroll your child in school to the campus ADA/Attendance Clerk. Alternative documentation is considered on a case-by-case basis and is subject to review.

<input type="checkbox"/> Documentation of Birth <ul style="list-style-type: none"> ✓ Statement of the child’s date of birth issued by the division of the Texas Department of State Health Services responsible for vital statistics for school admission purposes ✓ Passport ✓ Church baptismal record 	<input type="checkbox"/> Guardian Proof of Identity <ul style="list-style-type: none"> ✓ US passport book ✓ Passport card ✓ US Citizenship Certificate ✓ Certificate of Naturalization with identifiable photo (<i>N-550, N-560, N-561, N-570, or N-578</i>) ✓ US military photo ID card for active duty, reserve, or retired personnel 	<input type="checkbox"/> Utility Bill - <i>No alternate documents</i> <ul style="list-style-type: none"> ✓ Electric ✓ Water ✓ Natural gas  <p><i>Note: The document presented must be current and dated within 30 days of the application date.</i></p>
<input type="checkbox"/> Social Security Card <ul style="list-style-type: none"> ✓ Dependent military ID with preprinted SSN ✓ Health card, Medicare or Medicaid card with SSN 	<input type="checkbox"/> Proof Residence in Fort Bend County <ul style="list-style-type: none"> ✓ Homeowners insurance policy or statement ✓ Renters insurance policy or statement ✓ Mail from a financial institution; including checking, savings, investment account ✓ Credit card statements dated within 30 days of the application date ✓ Dual/Co-Residence Affidavit (notarized) <i>or</i> ✓ Dual/Co-Residence Renewal Form 	<input type="checkbox"/> Child’s Immunization Record <ul style="list-style-type: none"> ✓ Medical exemption signed by a US-licensed MD or DO, clearly stating a medical reason the child cannot receive specific vaccines. ✓ Affidavit of exclusion for reasons of conscience, including religious belief, from required school immunizations. https://www.dshs.texas.gov/immunize/school/exemptions.aspx  <p><i>Note: Unless the exemption states a lifelong condition, the exemption is only valid for one year.</i></p>