

Skyward Family Access

Quick Guide (Click on the bold title to watch a video)

To configure notifications, click here.

Messages

The *My Messages* area in the software enables you to view notifications and messages in *Family Access* you receive according to how you set up your preferences from the *My Message Settings* screen.

Attendance

View attendance information for your student(s).

Assignments

You can view your child or children's *Assignments* in the *Assignments* area of *Family Access*. You can view different types of assignments such as upcoming assignments, missing assignments, and past assignments.

Calendar

Use your Family Access calendar to stay on top of your child's important dates and reminders – from tests and due dates to field trips and sporting events.

Portfolio

See a list of your child or children's attachments such as the state transcript attachments, transcript attachments, report cards, discipline letters, or attendance letters for your child, which includes the name and type for each attachment

Endorsements

Declaring *Endorsements* in *Family Access* enables you to view and sign endorsements that are assigned to your student in the *Student Profile*. Endorsements may have been chosen by your student through *Student Access* or assigned administratively.

Schedule

View and print schedule information for the current year. You can see your child's classes according to class period for each day that has a different schedule.

Student Profile

The *Student Profile* displays demographic information about your child or children. You see school information and family information for each child you are a guardian for. It is important for you to verify the information is up to date.

Grading

See a full list of your child's classes and term grades. To see Report Cards, click the Portfolio Tile.

