

# Online Progress Reports and Report Cards in Family Access

## How to view grading reports in Family Access

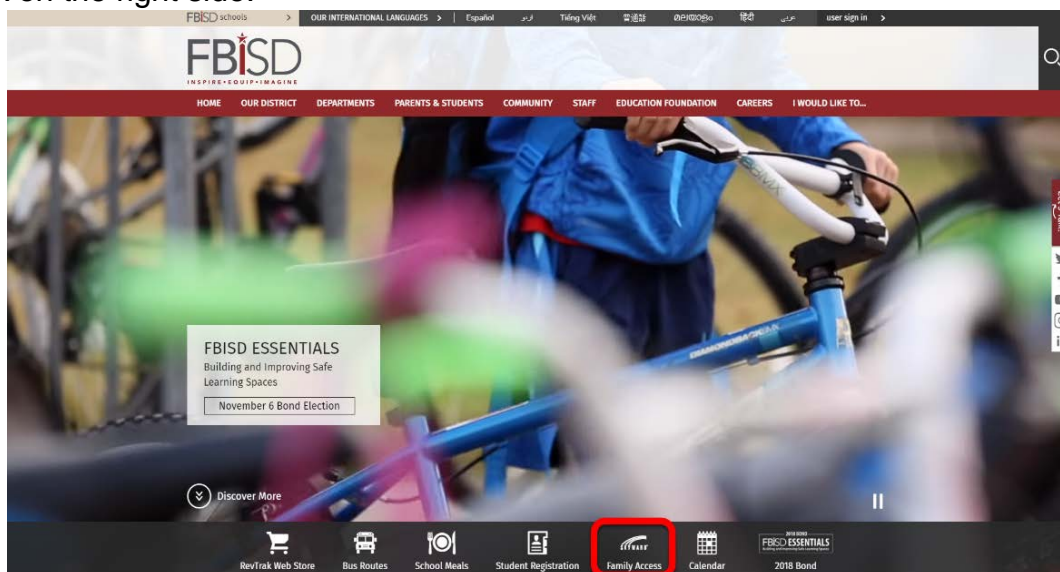
### Introduction

**Audience:** Parent/Guardians of FBISD Students

**Purpose:** To view progress reports and report cards online in Family Access

### Step 1

Begin by going to the FBISD website, <https://www.fortbendisd.com>. Click on the Login to Family Access link on the right side.



### Step 2

When the login screen opens, enter your login and password, and click on the **Sign In** button.

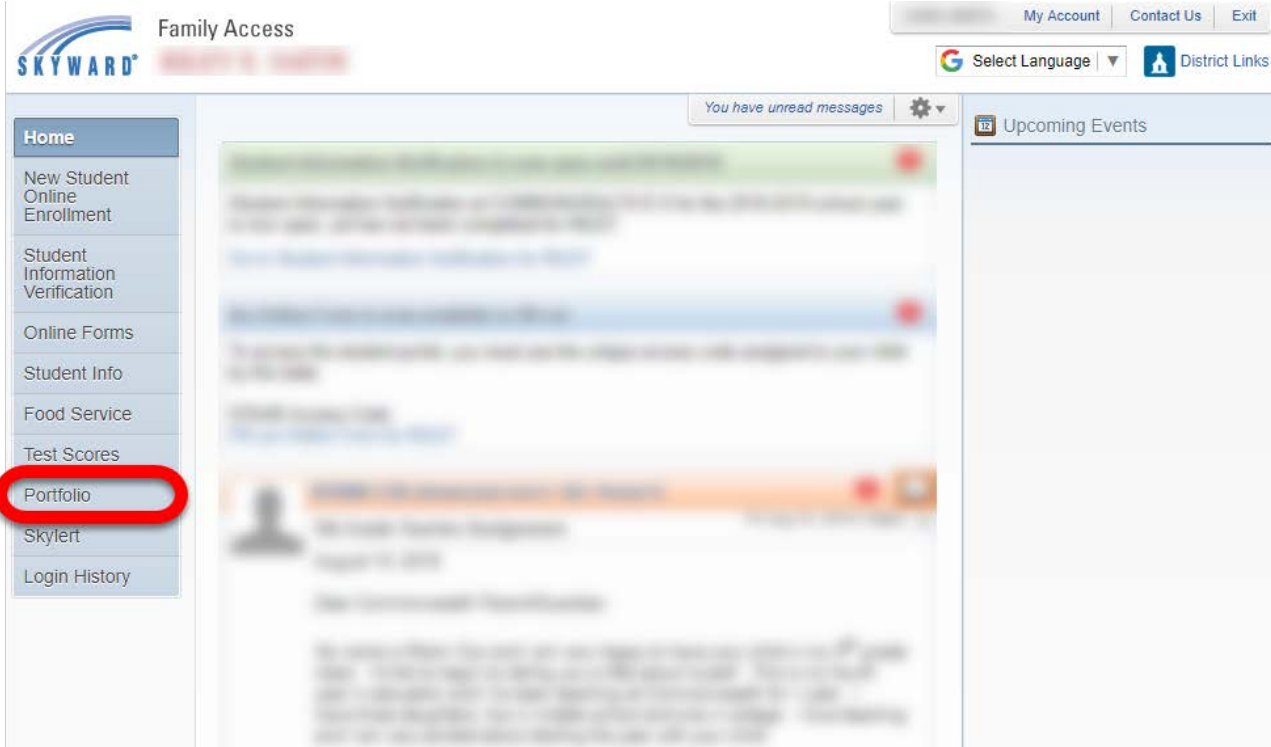


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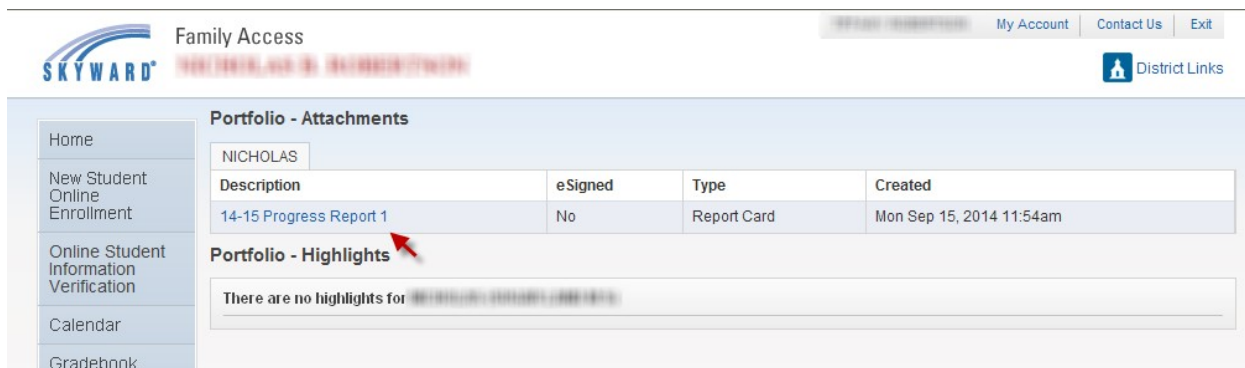
### Step 3

The Family Access home page will display. On the right side, click on Portfolio



### Step 4

A list of attachments will display. To view a report, click on the hyperlink with the title of the report.



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### Step 5

An electronic signature is required to view grading reports. To sign the report, click on the **I Agree** box. This will populate your name and date. Click on **Submit Signature**.

**Electronic Signature**

I acknowledge that this electronic signature confirms the receipt of the information contained in the posted grading report. I also acknowledge this electronic signature has the same legal effect, validity, enforcement as a signature in a non-electronic form.

I will contact my student's teacher if I have a question about grades.

I Agree

Signed By: \_\_\_\_\_ Date Signed: \_\_\_\_\_

[View Report](#) [Submit Signature](#)

### Step 6

The report will generate. Click on View Report when complete.

**Report Complete**

Family Access Report Card - [redacted] has finished processing.

[View Report](#)

Below is an example of a portion of a Progress Report.

Fort Bend Independent School District  
Progress Report 1 Term 1  
2014-2015

**FBISD**  
INSPIRE • EQUIP • IMAGINE  
PROGRESS REPORT 1 2014-15

Entity: 042 CP1 PR1	ASS
Algebra I PreAP	0
ELA I/II 8PreAP	0
Math Contest 8	0
Orchestra III 8	0
PE Pull Yr 8	0
Science 8 PreAP	0
US Hist 8 PreAP	0

90-100 A; 80-89 B; 75-79 C; 70-74 D; 69 And Below: F

E - Excellent  
S - Satisfactory  
N - Needs Improvement  
U - Unsatisfactory

### End Process