



JAMES REESE CAREER AND TECHNICAL CENTER Application Appeal Process

Purpose:

The appeal process exists to provide students with the opportunity to have their Reese Career and Technical Center (RCTC) application reviewed by a committee. Appeals are available for students who were denied due to grades, attendance or discipline. Appeals are not available for students who were denied due to missing pre-requisite courses.

Committee:

CTE Counselor
Director or Assistant Director of CTE
Principal of Reese
Instructional Supervisor of Reese
CTE Student Ambassador

Process:

- Appeal requests must be made in writing via email within five (5) business days of the application notification date.
- All appeals should be sent to CTE.Information@fortbendisd.com.
- The appeals committee will convene within five (5) days of the close of the waitlist commitment date.
- The student whose application is in question will receive an email notification outlining their appeal hearing appointment time three (3) days prior to the hearing.
- The student will present their case to the committee.
- Committee members may ask questions that relate to:
 - Commitment and desire to be in the program
 - Historical issues that resulted in the denial of program acceptance
 - Information that would help the committee determine potential program success
- Decisions will be communicated within five (5) business days of the committee hearing

Decisions:

If the committee determines that the student is a viable candidate for success in the program, the student will either be admitted or placed on a waitlist. Student will be admitted if there are spaces available in the program enrollment. If the program area is full, the student will be placed on the waitlist.

Committee decisions are final.

Assurances:

It is the policy of this school district not to discriminate on the basis of gender, race, handicap, color, or national origin in its educational and vocational programs, activities, or employment as required by title IX, Section 504, and title VI.