



David Crockett Middle School — 2018-19 Syllabus

Yearbook

Contact Information

La'Ronda Washington
David Crockett Middle School
19001 Beechnut
Richmond, Texas 77407
(281) 634-6380

Room 502

Supplies

- Class spiral or composition notebook for taking notes
- Binder to keep handouts
- Pens/pencils
- 16 GB flash drive to store projects (optional)
- Equipment contract
- Student contract
- Headphones/earbuds for editing

Tutoring

Mondays
8:00—8:30 AM
Wednesdays
4:30—5:15 PM

LaRonda.Washington@fortbendisd.com

Journalism/Yearbook

Grades 8

This course provides students the opportunity to learn skills necessary for school yearbook production, journalistic writing, editing, illustration, layout, distribution, and sales. Students in the course produce a school yearbook.

Methods of Instruction

- Lecture/Discussion
- Group /Individual activities
- Writing assignments

Course Goals

Develop skills necessary to create a good video story.

- Provide students with a working knowledge of publication workflow.
- Provide an overview of content and an introduction to basic broadcast concepts
- Students improve photography, filming and writing skills.

Classroom Rules

- Be a PRO (prepared, respectful - teacher, peers, and space- and on time)
- Be an active listener
- Stay on-task and work during class time
- Clean up after yourself. If left, you are giving permission for to throw it away.
- **No food or drink at computers or other equipment**

REMEMBER THIS EXPERIENCE IS
WHAT YOU MAKE IT. TAKE
RESPONSIBILITY FOR YOUR
EXPERIENCES!

Assessment & Grading

Assessment methods include quizzes, tests, class activities, projects, and evaluation of writing and other assignments. The class is divided into two categories:

Daily Grades: 50%

Major Grades: 50%

Semester exams are cumulative assessments and are 15% of the semester grade.

All notices of major grade assignments will be posted on my webpage two weeks in advance. Students will also get notice in the classroom one week prior to the major assessment.

Classroom Procedures

- **Tardy policy:** Students should be in the classroom, prepared for the warm-up when the bell rings. Students who arrive after the tardy bell will need a pass to enter class. If you arrive to class tardy, quickly return with a pass and quietly so not to disturb the class already in progress. You will be given instruction at an appropriate time.
- **Assignments:** Student should become accustomed to checking the board each day for an outline of the day and any assignment due dates/tests dates.
- **Turning in work:** Students will turn all assignments in to their assigned class period to the teacher at the end of the class period.

Tests (major grades): All students have an **opportunity** to retake a test they failed. A 75 percent is the highest grade a student can earn on a retake according to district policy. Retakes can be completed during a student's lunch or after school. Students must request a retake. All retakes must be completed before the end of the six week period. Midterm/final exams are not included in the retake policy.

Late work: Late work is strongly frowned upon. **Ten points will be deducted for each day the assignment is late up to three days.**

If you are absent: Students who are absent should check the "If You Missed It" folder. All handouts/assignments will be available. Often group in-class assignments are given, so the student will need to check with a classmate to see what they have missed, and then check with Miss Washington. This should be done before class.

Grade status: Students are strongly encouraged to view their grade status in the online gradebook (Skyward). Students will be provided with a grade report and student/teacher conference at each three week grading period.

Plagiarism: Copying materials, ideas, words or phrases will not be tolerated in any fashion. Students must create their own work. Students must cite any references or resources used in this class. Use of copyrighted music or images is not allowed at all.

Classroom computers and equipment: Students should use proper login to gain access to the computers in the lab. Do not forget to log out after each use. Please keep your password private.

Restroom use: Students must adhere to the 15/15 rule (students may not leave the class the first or the last 15 minutes of class). Students will be allowed to use the rest room **ONLY** during work time and **ONLY** with their own agenda. Please do not ask to use the rest room when instruction is being given. If you need to use the rest room, please obtain permission from Miss Washington. Rest room breaks are a privilege.

Leaving the room: Students should obtain permission from Miss Washington any time they need to leave the room. Please do not visit vending machines, cookie ladies or your friends. This privilege can be taken away if it is abused or misused.

Cell phones: I don't want to see them. You should not be using them in class unless permission has been given by Miss Washington. **All cell phones should be placed in your assigned pocket at the beginning of the period.**

Fire: Students should exit the room, turn left and exit the building towards the front of the school. Students should stand in the grassy area and gather as a class for roll call.

Disaster: If time permits, students will move to room 503, the designated disaster area. If time does not permit, students will remain in the classroom and sit and cover against the back wall furthest from the door.

Lock-down: Students will move away from door and gather at the back of the room against the back wall furthest from the door. Lights should be turned off. The classroom door will be lock and students should remain silent. I will not let you in once the door has been locked.

Behavior Expectations

Students will adhere to the Respect Agreement signed during the first week of school. Student will follow the CHAMPs guide posted in the classroom (varies for the activity).

Violations of Behavior Expectations and Class Rules

Repeated violations of expectations and rules are cause for concern, as they may hinder learning. The following are in-class options in accordance with the FBISD Student Code of Conduct and the discipline policy of David Crockett Middle School. They are not necessarily successive steps in a process.

1. I will address the behavior nonverbally, by establishing proximity and/or eye contact.
2. I will address the behavior verbally, by reminding the student of expectations/rules.
3. I will ask the student to step out into the hallway for a quick discussion.
4. I will ask the student to go to a different teacher's room for some time (5 to 15 minutes).
5. I will ask the student to call a parent during class.
6. I will call and/or email a parent and document the behavior.
7. I will call and/or email a parent and enter the behavior in Skward as a discipline referral.