

# How to Request a Transcript For College In SchoolLinks

**This should ONLY be done AFTER you have submitted your application!**

- Click on 1Link
- Click on Clever
- Click on SchoolLinks
- Click on Colleges, then College Applications
- Click the **BLUE** Add Application on the top right
- Type in the name of your college
- Click add application
- Determine how you applied, application type
  - Click “Waive rights” so we can send for you
- Click Save Application

By adding the college to your list, you are automatically requesting a transcript

