PANDEMIC MANAGEMENT PLAN

FBISD
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PANDEMIC MANAGEMENT PLAN

Fort Bend ISD developed this Pandemic Management Plan to ensure uninterrupted learning for students and guide district decision making and department response action in regard to the pandemic. The Pandemic Management Plan includes the following three clearly defined risk levels: A variety of internal and external indicators impact the risk level assessment and inform the decisions regarding these three risk levels and in determining the point at which the District pivots from one risk level to another.

	LEVEL 1 Face-to-Face	**LEVEL 2** Face-to-Face & Online	**LEVEL 3** Online & Face-to-Face
District Wide Indicators (Internal data)	• **# of New positive cases over a 14-day period** • **No significant operational disruption due to shortage of personnel** • **Spread in 1-feeder pattern with confirmed case in one school**	• **# of New positive cases and increasing over a 14-day period** • **Moderate disruption of District operations due to shortage of personnel** • **Spread in 2-feeder patterns with confirmed cases in one or more schools** • **Increased Utilization of Leave Benefits (FFCRA)**	• **# of New positive cases and increasing over a 14-day period** • **Significant disruption of District operations due to shortage of personnel** • **Spread in 3-feeder patterns with confirmed cases in multiple schools** • **Increased Utilization of Leave Benefits (FFCRA)**
Campus / District Facilities Indicators (Internal data**)	• **Change in the # of new positive cases over a 14-day period** • **% of teachers and students absent across schools** • **No disruption of school operations due to shortage of personnel** • **% of COVID-19 symptoms reported using LiveWell App and COVID-19 Team**	• **Change in the # of new positive cases over a 14-day period** • **% of teachers and students absent across schools** • **Moderate disruption of school operations due to shortage of personnel** • **% of COVID-19 symptoms reported using LiveWell App and COVID-19 Team**	• **Change in the # of new positive cases over a 14-day period** • **% of teachers and students absent across schools** • **Significant disruption of school operations due to shortage of personnel** • **% of COVID-19 symptoms reported using LiveWell App and COVID-19 Team**
Community Indicators (External data***)	• "Minimal Exposure Risk" - Small outbreaks wtihin the Fort Bend Community • # of new positive cases in Fort Bend and surrounding communities • # of positive cases in Fort Bend and surrounding communities • # of COVID hospital admissions in the Fort Bend community	• "Moderate Exposure Risk" - Increasing outbreaks wtihin the Fort Bend Community • # of new positive cases in Fort Bend and surrounding communities • # of positive cases in Fort Bend and surrounding communities • # of COVID hospital admissions in Fort Bend community	• "Widespread Exposure Risk" - Significant outbreaks wtihin the Fort Bend Community • # of new positive cases in Fort Bend and surrounding communities • # of positive cases in Fort Bend and surrounding communities • # of COVID hospital admissions in Fort Bend community

*** Sources for District and Campus Wide indicators include ReadySub, PeopleSoft, Kronos, LiveWell App, Skyward, PEIMS, COVID-19 Team*

**** Sources from Local, State and Federal data will be used to guide Risk level assessment*

While all FBISD response actions are outlined in greater detail in the following pages, a high-level overview of the risks level and associated response actions is provided below.

Face-to-Face with Online Option	Face-to-Face with staggered spacing for some, Online for others	Online for all. Face-to-Face with staggered spacing for SPED (ARD/504)
Full Participation & Practice	Online learning with some Face-to-Face participation & practice	Online learning only. No Face-to-Face participation or practice
Targeted Emotional Support for impacted campus/classroom	Online and F2F Social Emotional Learning (SEL) instruction	100% online SEL instruction, or case- dependent
Normal transport operation. 100% Face-to-Face meal service	Transport 20-40% | Face-to-Face and Grab & Go meal service	Transport some SPED Grab and Go and Learning Centers meal service
Full implementation of before & after school programs	Limited before/after school program	Before and after school care for learning center students
Employees and Teachers reports to work locations	Employees report to work location unless designated to work from home. Teachers work from campus	Some employees work Face-to-Face. Teachers work from home unless otherwise notified
Student and Employee travel based on approval	Approval required for out of District travel for employees. Virtual student trips only	No out of District travel for employees. Virtual student trips only
District Events held as scheduled	Limited Before/After school activities and District Events	Before/After School activities subject to UIL guidance. District event virtual

	LEVEL 1 Face-to-Face	LEVEL 2 Face-to-Face & Online	LEVEL 3 Online & Face-to-Face
Instructional Expectation			
SC – Schedule (Master, School) IM – Instruction Model FAR – Fine Arts & Rehearsals AA – Athletics Participation Practice/Competitions CTE – Career & Tech Ed SPED – Special Education IT – Technology	SC Use Face-to-Face Schedule, with online option IM Face-to-Face Learning FAR Face-to-Face Learning, full participation in practice and competitions AA Face-to-Face, full participation in practice and competitions CTE Face-to-Face Learning, full participation SPED Face-to-Face Learning IT Targeted Technology Support	SC Face-to-Face with Online Schedule IM Face-to-Face with Online FAR Face-to-Face with Online, participation in practices and competitions with risk mitigation protocols in place AA Face-to-Face with Online, participation in practices and competitions with risk mitigation protocols in place CTE Face-to-Face with Online, participation with risk mitigation protocols in place SPED Face to Face with staggered spacing and Face to Face for some per ARD/504, Online for all others IT Targeted Technology Deployment aligned with master schedule	SC Use Online Learning Schedule IM Online & Face-to-Face Learning FAR 100% Online Learning, no extracurricular rehearsals, competitions, or performances AA 100% Online Learning, no extracurricular practices or competitions CTE 100% Online Learning, with access to some lab-based learning SPED Face-to-Face for some per ARD/504, Online for others IT Activate Full Technology Deployment Plan
Social Emotional Support			
ES – Emotional Support SM – Student Mentoring CP – Community Partnership FS – Family/Student Mental Health Support	ES Targeted supports to impacted classrooms/campuses SM F2F engagement where appropriate CP Normal operations with Food Bank & supplies distribution ** FS Targeted supports to impacted families **Community partnerships focus on addressing food insecurity, clothing and supply needs	ES Online and F2F Social Emotional Learning (SEL) instruction SM Activate virtual & F2F mentoring, <50% F2F CP Targeted deployment of supplies distribution to provide support FS Pivot to virtual mental health support as needed *F2F for mental health management as needed	ES 100% online SEL instruction, or case- dependent SM 100% virtual mentoring CP No in-person supplies distribution, targeted deployment only FS 100% virtual support (F2F for emergency crisis management only)
Health & Safety Protocols			
CP – Cleaning Protocols FM – Facility Management WS – Wellness Screening SD – Social Distancing	CP Standard cleaning protocols FM Normal access to campuses. Required PPE for specific locations WS Wellness screening for all personnel SD 6ft social distancing & placement of student desks 6ft apart	CP Enhanced cleaning protocols FM Limited access to campuses and buildings. PPE required WS Wellness screening for all personnel and visitors SD 6ft social distancing & placement of student desks 6ft apart	CP Enhanced cleaning protocols and increased frequency of campuses, buildings, and buses cleaned FM Scheduled access to campuses and buildings. PPE required WS Wellness screening for onsite staff and visitors SD 6ft social distancing & placement of student desks 6ft apart
Operational Expectations			
TP – Transportation EL – Extended Learning CN – Child Nutrition LC – Learning Center	TP Normal Operations EL Full implementation of before/after school program CN 100% F2F meal service (Grab N Go if required) LC No Learning Centers	TP Transport 20-40% of Bus Riders Phased Approach EL Limited before/after school program CN Transition to F2F and Grab N Go meal service LC Limited Learning Centers to support eligible groups	TP Transport Some SPED students EL Before/after school care limited to students at learning center CN Continue with Grab N Go meal service LC Learning Center to support eligible groups and consideration of other partnerships to support childcare demand
Calendar and Personnel			
SC – School Calendar HR – Human Resources SA – Staff Assignment	SC No Change; follow published calendar HR HR Service Center open for walk-ins and appointments HR Employees compensated for serving in the designated role SA Employees report to work locations	SC No change unless operational minutes impacted HR HR Service Center open for appointments only HR Identify idle employees and activate idle workforce plan SA Employees report to work locations unless designated to work from home (unless otherwise notified). Teachers conduct instruction from campus	SC No change unless operational minutes impacted HR HR Service Center open for appointments only HR Activate idle workforce plan for Idle staff SA Employees work remotely and teachers conduct instruction from home. (Unless otherwise notifited)
Assessment & Achievement			
AA – PSAT, SAT, ACT, AP, ASVAB TSIA – Texas Success Initiative Assessment	AA Follow Testing Agency & FBISD testing procedure TSIA F2F administration by CCRA's and Proctors	AA Continue District COVID Testing Plan TSIA Continue District COVID Testing Plan *All testing is contingent on decisions made by the district & testing agencies	AA No testing available except for SAT. Testing is contingent on district and testing agency decisions. TSIA Online testing as available through participating IHEs *All testing is contingent on decision made district and testing agency decision
Student & Employee Travel			
SFT– Student Field Trips & Travel SC – Student Competitions ET – Employee Travel	SFT Campus Principal approval required SC Campus Principal approval required ET Supervisor approval required	SFT Virtual student field trips & travel only SC 100% virtual student competitions only ET E-Team approval required for out-of-District travel	SFT Virtual student field trips & travel only SC Only 100% virtual student competitions ET No outside of District employee travel
District Events & Facility Rental			
DE - District Events FR– Facility Rental	DE Before/After School & District Events held as scheduled FR Facility Rentals proceed as scheduled	DE Limited Before/After School activities and District Events FR Limited Facility Rentals* *Subject to health protocols including social distancing-communication to be provided through hosting campus/District department.	DE Before/After school activities*, District events cancelled / held virtual FR Facility Rentals canceled/rescheduled * Subject to UIL guidance

GLOSSARY

504

The 504 Plan is a plan developed to ensure that a child who has a disability identifed under the law and is attending an elementary or secondary educational institution receives accommodations that will ensure their academic success and access to the learning environment

ACT

A standardized test used for college admissions

Action Levels

Action levels signal District actions guiding instructional modalities implemented in response to the severity of the pandemic, where "Level 1" is the least severe and "Level 3" is the most severe pivot point

AP

Advanced Placement

ARD

The Admission, Review, and Dismissal Committee (ARD) is the committee responsible for making the educational decisions for a student with special needs

ASVAB

Armed Services Vocational Aptitude Battery

CCRA

College and Career Readiness Advisor

COVID-19 Team

Refers to personnel utilized to provide support to students and employees regarding COVID-19 reported incidents

Enhanced Cleaning Protocols

Refers to the enhancement of current cleaning protocols at facilities throughout the day, such as high touch point areas, with products approved by EPA for use against SARs-CoV-2 (COVID-19)

Face-to-Face

Refers to District operations and/or instruction conducted in person within District facilities or campuses

Families First Coronavirus Act (FFCRA)

Federal legislation enacted April 1, 2020 through December 31, 2020 expands employer obligations under Family Medical Leave (FML) and to provide emergency paid leave of absence for employees impacted by COVID-19

Increased Utilization

Refers to an increase in the number of requests for leaves of absences under Families First Coronavirus Response Act (FFCRA)

Kronos

Human Resources Workforce Management and current timekeeping (Hourly) system

LiveWell App

Health and Safety Tool used by all Fort Bend ISD employees as a daily symptom checker to ensure they are not symptomatic prior to entry into an FBISD facility

Minimal Exposure Risk

Refers to number of cases per 100,000 residents over a period of time. Minimal exposure is achieved when there are fewer than 10 cases per 100,000 residents

Moderate Disruption

Refers to a disruption with limited impact to District operational and instructional services to support students and employees

Moderate Exposure Risk

Refers to the number of cases per 100,000 residents over a period of time. Moderate exposure is achieved when there are fewer than 50 cases per 100,000 residents

New Positive Cases

Portion of cases that can be linked to known transmission chains. Indicates the extent of transmission and containment

PEIMS

Public Education Information Management System (Reporting to the State of Texas)

PeopleSoft

Human Resources Workforce Management with Payroll & Benefits. (System of Record for all absences. Current Reporting for Information Technology and Human Resources salaried staff)

Positive Cases

Indicates the overall number of confirmed cases quantified within the District

PPE

Personal Protective Equipment (PPE) is protective clothing or other garments, or equipment designed to protect the wearer's body from injury or infection. May include gloves, masks, face shields, and gowns

PSAT

Preliminary Scholastic Aptitude Test, an exam given to high school sophomores and juniors. The test given to sophomores to prepare for the SAT is an example of the PSAT

ReadySub

Substitute Placement and Absence reporting Management tool. (Current reporting for all staff other than Information Technology and Human Resources salaried staff)

SAT

A standardized test used for college admissions

SEL

Social-Emotional Learning is the process through which students and adults learn to recognize and regulate emotions. Fort Bend ISD delivers SEL instruction through the conduit of the Profile of a Graduate Curriculum

Significant Disruption

Refers to disruption that would have a visible impact to District operational and instructional services to support students and employees

Significant Exposure

Refers to any setting where personnel of students could be exposed to someone with confirmed or suspected infection

Skyward

Student Information System (System of Record for Student Absences)

Spread

Refers to an increase in the number of positive cases within a localized area

Surrounding Communities

Refers to communities near or adjacent to the District

TSIA

The Texas Success Initiative Assessment is a Texas State Legislature designed to determine a student's readiness for college-level coursework in the general areas of reading, writing, and mathematics

Widespread Exposure Risk

Refers to the number of cases per 100,000 residents over a period of time. Widespread exposure is achieved when there are 100 or more cases per 100,000 residents