



# COVID-19 RESPONSE PLAN



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Fort Bend ISD developed this COVID-19 Response Plan to ensure uninterrupted learning for students and guide district decision making and department response actions. The COVID-19 Response Plan includes the following three clearly defined risk levels: A variety of internal and external indicators impact the risk level assessment and inform the decisions regarding these three risk levels and in determining the point at which the District pivots from one risk level to another.

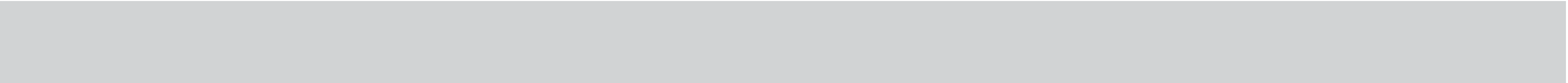
	LEVEL 1 Face-to-Face	LEVEL 2 Face-to-Face & Online	LEVEL 3 Online & Face-to-Face
District Wide Indicators (Internal data)	<ul style="list-style-type: none"><li>• # of New positive cases over a 14-day period</li><li>• No significant operational disruption due to shortage of personnel</li><li>• Spread in 1-feeder pattern with confirmed case in one school</li></ul>	<ul style="list-style-type: none"><li>• # of New positive cases and increasing over a 14-day period</li><li>• Moderate disruption of District operations due to shortage of personnel</li><li>• Spread in 2-feeder patterns with confirmed cases in one or more schools</li><li>• Increased Utilization of Leave Benefits (FFCRA)</li></ul>	<ul style="list-style-type: none"><li>• # of New positive cases and increasing over a 14-day period</li><li>• Significant disruption of District operations due to shortage of personnel</li><li>• Spread in 3-feeder patterns with confirmed cases in multiple schools</li><li>• Increased Utilization of Leave Benefits (FFCRA)</li></ul>
Campus / District Facilities Indicators (Internal data**)	<ul style="list-style-type: none"><li>• Change in the # of new positive cases over a 14-day period</li><li>• % of teachers and students absent across schools</li><li>• No disruption of school operations due to shortage of vital personnel</li><li>• % of COVID-19 symptoms reported using LiveWell App and COVID-19 Team</li></ul>	<ul style="list-style-type: none"><li>• Change in the # of new positive cases over a 14-day period</li><li>• % of teachers and students absent across schools</li><li>• Moderate disruption of school operations due to shortage of vital personnel</li><li>• % of COVID-19 symptoms reported using LiveWell App and COVID-19 Team</li></ul>	<ul style="list-style-type: none"><li>• Change in the # of new positive cases over a 14-day period</li><li>• % of teachers and students absent across schools</li><li>• Significant disruption of school operations due to shortage of vital personnel</li><li>• % of COVID-19 symptoms reported using LiveWell App and COVID-19 Team</li></ul>
Community Indicators (External data***)	<ul style="list-style-type: none"><li>• “Minimal Exposure Risk” - Small outbreaks within the Fort Bend Community</li><li>• # of new positive cases in Fort Bend and surrounding communities</li><li>• # of positive cases in Fort Bend and surrounding communities</li><li>• # of COVID hospital admissions in the Fort Bend community</li></ul>	<ul style="list-style-type: none"><li>• “Moderate Exposure Risk” - Increasing outbreaks within the Fort Bend Community</li><li>• # of new positive cases in Fort Bend and surrounding communities</li><li>• # of positive cases in Fort Bend and surrounding communities</li><li>• # of COVID hospital admissions in Fort Bend community</li></ul>	<ul style="list-style-type: none"><li>• “Widespread Exposure Risk” - Significant outbreaks within the Fort Bend Community</li><li>• # of new positive cases in Fort Bend and surrounding communities</li><li>• # of positive cases in Fort Bend and surrounding communities</li><li>• # of COVID hospital admissions in Fort Bend community</li></ul>






\*\* Sources for District and Campus Wide indicators include ReadySub, PeopleSoft, Kronos, LiveWell App, Skyward, PEIMS, COVID-19 Team

\*\*\* Sources from Local, State and Federal data will be used to guide Risk level assessment

While all FBISD response actions are outlined in greater detail in the following pages, a high-level overview of the risks level and associated response actions is provided below.

<div> Face-to-Face with Online Option</div> <div> Full Participation &amp; Practice</div> <div> Targeted Emotional Support for impacted campus/classroom</div> <div> Normal transport operation. 100% Face-to-Face meal service</div> <div> Full implementation of before &amp; after school programs</div> <div> Employees and Teachers reports to work locations</div> <div> Student and Employee travel based on approval</div> <div> District Events held as scheduled</div>	<div> Face-to-Face with staggered spacing for some, Online for others</div> <div> Online learning with some Face-to-Face participation &amp; practice</div> <div> Online and F2F Social Emotional Learning (SEL) instruction</div> <div> Transport 20-40%   Face-to-Face and Grab &amp; Go meal service</div> <div> Limited before/after school program</div> <div> Employees report to work location unless designated to work from home. Teachers work from campus</div> <div> Approval required for out of District travel for employees. Virtual student trips only</div> <div> Limited Before/After school activities and District Events</div>	<div> Online for all. Face-to-Face with staggered spacing for SPED (ARD/504)</div> <div> Online learning only. No Face-to-Face participation or practice</div> <div> 100% online SEL instruction, or case- dependent</div> <div> Transport some SPED Grab and Go and Learning Centers meal service</div> <div> Before and after school care for learning center students</div> <div> Some employees work Face-to-Face. Teachers work from home unless otherwise notified</div> <div> No out of District travel for employees. Virtual student trips only</div> <div> Before/After School activities subject to UIL guidance. <small>District event virtual</small></div>
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	LEVEL 1 Face-to-Face		LEVEL 2 Face-to-Face & Online		LEVEL 3 Online & Face-to-Face	
Instructional Expectation 						
SC – Schedule (Master, School) IM – Instruction Model FAR – Fine Arts & Rehearsals AA – Athletics Participation Practice/Competitions CTE – Career & Tech Ed SPED – Special Education IT – Technology	SC IM FAR AA CTE SPED IT	Use Face-to-Face Schedule, with online option Face-to-Face Learning Face-to-Face Learning, full participation in practice and competitions Face-to-Face, full participation in practice and competitions Face-to-Face Learning, full participation Face-to-Face Learning Targeted Technology Support	SC IM FAR AA CTE SPED IT	Face-to-Face with Online Schedule Face-to-Face with Online Face-to-Face with Online, participation in practices and competitions with risk mitigation protocols in place Face-to-Face with Online, participation in practices and competitions with risk mitigation protocols in place Face-to-Face with Online, participation with risk mitigation protocols in place Face to Face with staggered spacing and Face to Face for some per ARD/504, Online for all others Targeted Technology Deployment aligned with master schedule	SC IM FAR AA CTE SPED IT	Use Online Learning Schedule Online & Face-to-Face Learning 100% Online Learning, no extracurricular rehearsals, competitions, or performances 100% Online Learning, no extracurricular practices or competitions 100% Online Learning, with access to some lab-based learning Face-to-Face for some per ARD/504, Online for others Activate Full Technology Deployment Plan
Social Emotional Support 						
ES – Emotional Support SM – Student Mentoring CP – Community Partnership FS – Family/Student Mental Health Support	ES SM CP FS	Targeted supports to impacted classrooms/campuses F2F engagement where appropriate Normal operations with Food Bank & supplies distribution ** Targeted supports to impacted families **Community partnerships focus on addressing food insecurity, clothing and supply needs	ES SM CP FS	Online and F2F Social Emotional Learning (SEL) instruction Activate virtual & F2F mentoring, <50% F2F Targeted deployment of supplies distribution to provide support Pivot to virtual mental health support as needed *F2F for mental health management as needed	ES SM CP FS	100% online SEL instruction, or case- dependent 100% virtual mentoring No in-person supplies distribution, targeted deployment only 100% virtual support (F2F for emergency crisis management only)
Health & Safety Protocols 						
CP – Cleaning Protocols FM – Facility Management WS – Wellness Screening SD – Social Distancing	CP FM WS SD	Standard cleaning protocols Normal access to campuses. Required PPE for specific locations Wellness screening for all personnel 6ft social distancing & placement of student desks 6ft apart	CP FM WS SD	Enhanced cleaning protocols Limited access to campuses and buildings. PPE required Wellness screening for all personnel and visitors 6ft social distancing & placement of student desks 6ft apart	CP FM WS SD	Enhanced cleaning protocols and increased frequency of campuses, buildings, and buses cleaned Scheduled access to campuses and buildings. PPE required Wellness screening for onsite staff and visitors 6ft social distancing & placement of student desks 6ft apart
Operational Expectations 						
TP – Transportation EL – Extended Learning CN – Child Nutrition LC – Learning Center	TP EL CN LC	Normal Operations Full implementation of before/after school program 100% F2F meal service (Grab N Go if required) No Learning Centers	TP EL CN LC	Transport 20-40% of Bus Riders Phased Approach Limited before/after school program Transition to F2F and Grab N Go meal service Limited Learning Centers to support eligible groups	TP EL CN LC	Transport Some SPED students Before/after school care limited to students at learning center Continue with Grab N Go meal service Learning Center to support eligible groups and consideration of other partnerships to support childcare demand
Calendar and Personnel 						
SC – School Calendar HR – Human Resources SA – Staff Assignment	SC HR HR SA	No Change; follow published calendar HR Service Center open for walk-ins and appointments Employees compensated for serving in the designated role Employees report to work locations	SC HR HR SA	No change unless operational minutes impacted HR Service Center open for appointments only Identify idle employees and activate idle workforce plan Employees report to work locations unless designated to work from home (unless otherwise notified). Teachers conduct instruction from campus	SC HR HR SA	No change unless operational minutes impacted HR Service Center open for appointments only Activate idle workforce plan for Idle staff Employees work remotely and teachers conduct instruction from home. (Unless otherwise notified)
Assessment & Achievement						
AA – PSAT, SAT, ACT, AP, ASVAB TSIA – Texas Success Initiative Assessment	AA TSIA	Follow Testing Agency & FBISD testing procedure F2F administration by CCRA's and Proctors	AA TSIA	Continue District COVID Testing Plan Continue District COVID Testing Plan *All testing is contingent on decisions made by the district & testing agencies	AA TSIA	No testing available except for SAT. Testing is contingent on district and testing agency decisions. Online testing as available through participating IHEs *All testing is contingent on decision made district and testing agency decision
Student & Employee Travel						
SFT– Student Field Trips & Travel SC – Student Competitions ET – Employee Travel	SFT SC ET	Campus Principal approval required Campus Principal approval required Supervisor approval required	SFT SC ET	Virtual student field trips & travel only 100% virtual student competitions only E-Team approval required for out-of-District travel	SFT SC ET	Virtual student field trips & travel only Only 100% virtual student competitions No outside of District employee travel
District Events & Facility Rental						
DE – District Events FR– Facility Rental	DE FR	Before/After School & District Events held as scheduled Facility Rentals proceed as scheduled	DE FR	Limited Before/After School activities and District Events Limited Facility Rentals* *Subject to health protocols including social distancing-communication to be provided through hosting campus/District department.	DE FR	Before/After school activities*, District events cancelled / held virtual Facility Rentals canceled/rescheduled * Subject to UIL guidance

# GLOSSARY

## 504

The 504 Plan is a plan developed to ensure that a child who has a disability identified under the law and is attending an elementary or secondary educational institution receives accommodations that will ensure their academic success and access to the learning environment

## ACT

A standardized test used for college admissions

## Action Levels

Action levels signal District actions guiding instructional modalities implemented in response to the severity of the pandemic, where “Level 1” is the least severe and “Level 3” is the most severe pivot point

## AP

Advanced Placement

## ARD

The Admission, Review, and Dismissal Committee (ARD) is the committee responsible for making the educational decisions for a student with special needs

## ASVAB

Armed Services Vocational Aptitude Battery

## CCRA

College and Career Readiness Advisor

## COVID-19 Team

Refers to personnel utilized to provide support to students and employees regarding COVID-19 reported incidents

## Enhanced Cleaning Protocols

Refers to the enhancement of current cleaning protocols at facilities throughout the day, such as high touch point areas, with products approved by EPA for use against SARs-CoV-2 (COVID-19)

## Face-to-Face

Refers to District operations and/or instruction conducted in person within District facilities or campuses

## Families First Coronavirus Act (FFCRA)

Federal legislation enacted April 1, 2020 through December 31, 2020 expands employer obligations under Family Medical Leave (FML) and to provide emergency paid leave of absence for employees impacted by COVID-19

## Increased Utilization

Refers to an increase in the number of requests for leaves of absences under Families First Coronavirus Response Act (FFCRA)

## Kronos

Human Resources Workforce Management and current timekeeping (Hourly) system

## LiveWell App

Health and Safety Tool used by all Fort Bend ISD employees as a daily symptom checker to ensure they are not symptomatic prior to entry into an FBISD facility

## Minimal Exposure Risk

Refers to number of cases per 100,000 residents over a period of time. Minimal exposure is achieved when there are fewer than 10 cases per 100,000 residents

## Moderate Disruption

Refers to a disruption with limited impact to District operational and instructional services to support students and employees

## Moderate Exposure Risk

Refers to the number of cases per 100,000 residents over a period of time. Moderate exposure is achieved when there are fewer than 50 cases per 100,000 residents

## New Positive Cases

Portion of cases that can be linked to known transmission chains. Indicates the extent of transmission and containment

## PEIMS

Public Education Information Management System (Reporting to the State of Texas)

## PeopleSoft

Human Resources Workforce Management with Payroll & Benefits. (System of Record for all absences. Current Reporting for Information Technology and Human Resources salaried staff)

## Positive Cases

Indicates the overall number of confirmed cases quantified within the District

## PPE

Personal Protective Equipment (PPE) is protective clothing or other garments, or equipment designed to protect the wearer’s body from injury or infection. May include gloves, masks, face shields, and gowns

## PSAT

Preliminary Scholastic Aptitude Test, an exam given to high school sophomores and juniors. The test given to sophomores to prepare for the SAT is an example of the PSAT

## ReadySub

Substitute Placement and Absence reporting Management tool. (Current reporting for all staff other than Information Technology and Human Resources salaried staff)

## SAT

A standardized test used for college admissions

## SEL

Social-Emotional Learning is the process through which students and adults learn to recognize and regulate emotions. Fort Bend ISD delivers SEL instruction through the conduit of the Profile of a Graduate Curriculum

## Significant Disruption

Refers to disruption that would have a visible impact to District operational and instructional services to support students and employees

## Significant Exposure

Refers to any setting where personnel of students could be exposed to someone with confirmed or suspected infection

## Skyward

Student Information System (System of Record for Student Absences)

## Spread

Refers to an increase in the number of positive cases within a localized area

## Surrounding Communities

Refers to communities near or adjacent to the District

## TSIA

The Texas Success Initiative Assessment is a Texas State Legislature designed to determine a student’s readiness for college-level coursework in the general areas of reading, writing, and mathematics

## Widespread Exposure Risk

Refers to the number of cases per 100,000 residents over a period of time. Widespread exposure is achieved when there are 100 or more cases per 100,000 residents