## RTMS Arrival and Dismissal Procedures

# **Grade Level Morning Meeting Areas**

- Sixth grade students will report to the Commons.
- Seventh grade students will report to the Practice Gym.
- Eight grade students will report to the Competition Gym.

### **Dismissal Procedures**

Dismiss all students by hall.

4:10 - 600 Hall / 800 Hall / 400 Hall

4:12 - 100 Hall / 200 Hall / 300 Hall / 500 Hall

### Procedures

- No locker visits after school.
- All teachers usher students through hallways and stairwells ensuring all students exit though the front or bus ramp doors. South exit doors are not designated exit doors.
- Only students with passes are allowed into instructional areas after 4:15.

# **Dismissal Locations**

## Walkers

- Walk to front of school
- Take specific route on sidewalks to leave school property.

### Car Riders

- Walk to front of school
- Wait until your parents/guardian are near curb.

#### Bike Riders

- Walk to bike rack area.
- Walk bike to front of school on sidewalks to leave school property.

#### **Bus Riders**

- Report to Commons.
- Listen for bus number.
- First-run busses: outside.
- Second-run busses: sit at designated bus table.

#### Lockers

- O Sixth grade students will be assigned a locker at the beginning of the school year along with the combination. Seventh and eighth grade students may request a locker.
- o Any item affixed to the interior of the locker must not result in any damage to the locker; tape, glue or writing of any kind will not be allowed on lockers.
- o Combinations will be given to the students at the beginning of the school year.
- Students are not to trade, share lockers, or locker combinations with another student at any time.
- o Lockers should be kept locked at all times.
- Any locker concerns, combination problems or other locker related issues should be reported to the student's teacher or the front office personnel.
- o If locker damage does occur, the student is responsible for repair costs.
- o The exteriors of lockers are not to be written upon or decorated.

- o "Pegging" of lockers so that they can be opened without a combination is against school policy and will result in disciplinary action. Pegging lockers will increase a student's chance of becoming prey to thieves or book borrowers.
- o Lockers remain under the jurisdiction of the school and are property of Fort Bend ISD even when assigned to a student.
- o The school reserves the right, whenever the administration deems appropriate, to inspect all lockers.
- o Students may not visit their lockers after 7<sup>th</sup> period.