

## Fort Bend Education Foundation

# Angel Grants Program

Application may be submitted August 1st through March 31<sup>st</sup> each year.

*Please pony Applications to FBEP at the Administration Building*

### Program Goals

- The Angel Gifts Program was instituted to create a way for businesses and concerned individuals to provide teachers and schools with needed equipment and materials through in-kind and/or monetary donations. It is the goal of this program to assist with relatively small, but urgently needed items.
- First year teachers, starting a teaching career, will automatically receive a gift from the Education Foundation as part of the Angel Gifts program.

### Amount of Award

- **Only Requests from Administrators and Department heads** valued at \$500 or less will be considered for cash funding from the foundation subject to availability of funds. Additionally, we will consider soliciting in-kind donations.
- New Teacher Gifts will vary from year to year based on number of 1<sup>st</sup> year teachers.

### Guidelines

- Immediate Need: Needs that demonstrate a necessity and not a desire will be considered.
- Requests for items that improve faculty, student efficiency, or safety will be considered.
- Requests may range from those that benefit an entire campus to individual classrooms, to an individual student
- Requests which utilize durable, reusable items will be given preference
- No funds will be awarded for field trips, salaries, teacher trips, food, stickers, personal scholarships for continuing education, speaker's fees, digital cameras, camcorders, palm pilots, headphones, after school clubs, computer hardware, books, manipulatives, rugs, or programs that mention standardized testing..
- No funds will be awarded for multiple applications from an individual school to fund an entire program.
- ***Items that would be considered a non-urgent necessity should be requested through the Grants to Teachers and Schools program.***

### Distribution of Funds

- The Foundation intends to solicit both in-kind item donations, as well as targeted monetary donations to fund Angel Gifts through its auxiliary.
- Eligible applications will be first circulated among local business and individuals, as well as displayed at Foundation functions, to solicit in-kind donations for requested items.
- Notification of awards will be made as soon as possible, based on the availability of Foundation funds, dollar donations, and in-kind donations.
- The Foundation's Angel Gift committee will review applications for conformance to urgency of needs and program guidelines.
- **Applications for funding requests from administrators/department heads may be submitted August through March 31<sup>st</sup>.**

I understand that if I move within the District and have written the grant by myself, I may take the grant with me to my new school (as long as it is age appropriate for my classes). If I leave FBISD, out of the district, I will leave the grant and all materials with the school for which I wrote the grant.

**One application per Administrator or Department head!**

**Fort Bend Education Foundation  
Angel Gifts Program  
Application**

The Angel Gifts Program gives administrators and department heads an additional source of funding for equipment and/or materials of immediate need for which other funding sources are not available. Gift awards will be made based needs that demonstrate a necessity. **Applications will be accepted August 1st through March 31st each school year. Type size must be a minimum of 12pt.**

Date: \_\_\_\_\_

School: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Applicant's Printed Name: \_\_\_\_\_  Department Head  Administrator

Applicant's Signature: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_

I have reviewed this gift application and confirm that no other source of funding is available for this gift.

1. Grade Level \_\_\_\_\_ Number of Students Served \_\_\_\_\_

2. Please state your request and explain the **immediate** or **emergency** need.

3. Items must be listed along with all associated costs in a **detailed budget**. Please attach pictures, brochures, or other relevant information that you feel would be helpful to the Foundation in reaching its funding decision. Be sure to include shipping and handling.

4. Please provide a time schedule for implementation of your Angel Gift.

5. Describe how you will implement the project in your classroom or on your campus.

6. Explain why Angel Gift funding is needed for this project.

***\*\*Only items valued at \$500 or less are eligible for funding.***