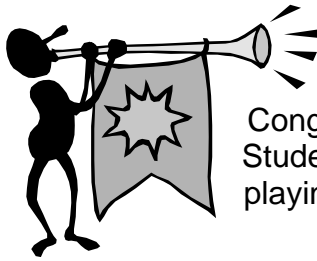


# Career Day Program



A **BIG** Thanks To YOU!

Congratulations and *thank you* for answering our call to be a Student Greeter for our Career Day presenters! You'll be playing a BIG part in getting us off to a great start for the day.

## What's a *Student Greeter*?!?

During our upcoming Career Day, we will be having guest presenters visit our school to tell us about their jobs and what *they* did in school. We want to make sure they feel welcome and see what a great school and students we have!

As a Student Greeter, we are looking to you to help us greet each guest and show them where they need to go.

## Don't worry, it'll be *EASY*!

When the presenters come in to our school, they will be directed to a check-in desk. At the check-in desk, you will be assigned to escort one of them.

Ask the person at the check-in desk **in which classroom the guest will be presenting.** (You will also need to know **where breakfast is being served.**)

Here's all you need to do... *5 Easy Steps!*

1. Say clearly to the presenter: **"Hello. My name is \_\_\_\_\_.** Welcome **to our school!"** \* Offer your hand to shake hands.
2. Ask: **"Do you need to set up anything for your presentation? Can I help you carry something?"** If the guest answers "yes", please help them carry their materials to their classroom. If "no", continue to Step 3 below.
3. Along the way, engage the presenter in conversation... You can ask them:  
**"What type of job will you be speaking about?"** ...and...  
**"Have you ever been in our school before?"**
4. Escort the presenter to where breakfast is being served. When you reach the area, say: **"Please help yourself to some breakfast. Thank you for coming today!"**
5. Return to the check-in desk to be assigned to escort another speaker.

