

**LCE PTO Board Meeting Minutes**  
**January 11, 2010**

Members in attendance:

Stephanie Gabino	Jennifer Papka	Kristine Fisseler	Jennifer Mockaitis
Iliana Doganieri	Lin Adams	Whitney King	Dayna Doll
Anthony Maroulis	Amy Hodges	Veronica Alvarado	Mollie Peacock
Veronica Alvarado	Tish Maroulis	Kajal Nagrani	Lucretia DeFlora

**I. CALL TO ORDER**

A board meeting of the Lexington Creek Elementary PTO was held on January 11, 2010 at Lexington Creek Elementary. Stephanie Gabino, President, conducted the meeting. Jennifer Papka, Secretary, was present and took meeting notes. A quorum being present, the meeting was called to order at 6:04 p.m.

**II. MINUTES TO THE PREVIOUS MEETING**

Kristine Fisseller approved the previous meeting minutes from November and Tish Maroulis seconded them.

**III. REPORTS OF OFFICERS**

Stephanie Gabino, **President**, was present and opened the meeting. Stephanie introduced Todd Gordon from Spring Creek Barbeque. He presented Lexington Creek PTO with a check for \$1,600.00 for the fall fundraising incentive. They had a very busy night and they plan to do it again in the spring.

Primrose School provided cookies, diet coke and water to the PTO meeting to raise awareness for the summer camps available to students.

Kristine Fisseler and Jennifer Mockaitis, **Co-Treasurers**, were present. The PTO balance is \$37,535.59. The 5<sup>th</sup> grade program has not been paid and there may be other small items for hospitality that will be due. Smart boards have been purchased and the carts. We will still need to pay for the padding for the basketball court columns.

Cindy Villarreal, **Vice-President**, was not present.

#### IV. REPORT OF THE DIRECTORS

Dayna Doll, **VIPS Coordinator**, was present. A report is filed with the minutes of this meeting. VIPS hours for November were 629 and the VIPS of the Month was Diane Alderete. VIPS hours for December were 419 and the VIPS of the month was Tracy Householder. Winter parties have been completed. VIPS are laminating daily and visiting the teacher center once a week.

Whitney King and Lin Adams, **Ways and Means-Fall Directors**, were present. Spring Creek Barbeque was the only new item. All Sally Foster items have been completed. Lin mentioned that if PTO agrees to sign on with Sally Foster for next year before a deadline that we will get a bonus.

#### V. REPORTS OF THE COMMITTEES

Mollie Peacock, **Hospitality Chair** was present. Candy baskets to celebrate teacher birthdays are going well. Gift certificates to Jason's Deli are also given to the teachers. Mollie requested the date be moved up for the spring hospitality breakfast/lunch function so she can help before she moves out of town. Ms. DeFlora suggested Valentine's Day to be a good time for that event. They have asked a heart doctor to come from Methodist since February is heart month.

Amy Hodges, **Membership Chair**, was present. No new members at this time. LCE had several new students in December and January. They will plan for a flyer to go out again regarding PTO membership.

Anthony Maroulis, **Publicity**, was present. Publicity this year has included members of the community coming into Lexington Creek Elementary for our events and not just the normal web page announcements, or news articles. The upcoming science fair will have members of the Fort Bend Sun. FortBendNow.com will also be doing a video of the winners.

Veronica Alvarado, **Student Directory Chair**, was present. The directory is complete.

Jen Hanson, **Yearbook Chair**, was not present. A report is filed with the minutes of this meeting. The first yearbook deadline is Monday, January 18, 2010 and at that time she will turn in 40 pages (half the yearbook). She is focusing on the student class pages so board members still have time to upload any pictures to the eshare website. A note will be going home to parents soon to let them know this upload information.

Andrea Goodrich, **Marquee Chair** was not present. A report is filed with the minutes of this meeting. The marquee was fixed again at the beginning of December (for bubbling of the vinyl & cracking of the acrylic on the school side/door). The repairs made were the 7<sup>th</sup> time that the company has had to come out and repair warrantee work. She will continue to monitor the marquee for any additional flaws before the warrantee period is over. She will also be sending out a Tuesday folder marquee advertisement in the next few weeks to try to get birthday requests, as there are not many on the calendar for the 2010 year. Manisha is to take over posting on the marquee in February and Kajal in March and April.

Tish Maroulis, **Special Events Chair**, was present. She is working with Ms. Reynolds for the Jump Rope for Heart on February 19, 2010.

## **VI. UNFINISHED BUSINESS**

- New swings – Tish Maroulis said that the paperwork was completed in October; however it got lost by the district. It will now be approved at the January 25, 2010 meeting.
- New Smart Boards/Carts – The boards have arrived.
- Safety pads for the basketball area – They are complete. The pads do not close all the way around and Stephanie is concerned that we may face some vandalism. Discussion took place about what we could do to prevent that problem. The new pads look great and a big thanks to the dads who helped on that project.
- Spring Fundraiser – Previously discussed at the beginning of the meeting.
- Marquee repairs – Previously discussed in the marquee section of the minutes.

## **VII. NEW BUSINESS**

- Revision to by-laws / Ad Hoc Committee – An email went out to the LCE PTO board last week to make an addendum to our current by-laws. Stephanie Gabino did the research to find out how to change the current by-laws. Basically, our by-laws are ours to change as we see fit. The decisions we make with our 7 voting positions is our final decision. It was suggested that we review our by-laws and make necessary changes every three years. LCE has never changed their by-laws since its inception. We are currently discussing the chairman vacancy for the Spring Fundraiser. PTO voted to see who would be willing to assist in some way with the fundraiser and all members at the meeting agreed to help. PTO took a vote for an ad-hoc committee to fill the vacancy for the Ways and Means

Spring fundraiser and the majority passed this vote. We formed the committee with the co-chairs, Stephanie Gabino and Tish Maroulis.

A recommendation was made to review the by-laws and change them as necessary. Stephanie will put that on the agenda for next month to create a committee to review the by-laws.

Discussion for a nominating committee for next year took place. It will require two Board members, two PTO general members, a faculty member and Ms. DeFlora. It will also be placed on the agenda for the next meeting. VIPS is the only position that is not nominated, as it is appointed by the Principal. We will also need to find a replacement for Mollie in Hospitality for the remaining year.

### **VIII. MOTION TO ADJOURN**

The meeting was adjourned at 7:04 p.m.