LCE PTO Board Meeting Minutes
September 21, 2009

Members in attendance:

Stephanie Gabino	Kristine Fisseler	Jennifer Mockaitis	Iliana Doganieri
Lin Adams	Dayna Doll	Jen Hanson	Anthony Maroulis
Amy Hodges	Mollie Peacock	Veronica Alvarado	Andrea Goodrich
Kajal Nagrani	Lucretia DeFlora	Kimberly Flores	

I. CALL TO ORDER

A board meeting of the Lexington Creek Elementary PTO was held on September 21, 2009 at Lexington Creek Elementary. Stephanie Gabino, President, conducted the meeting. Jennifer Mockaitis, co-Treasurer, was present and took meeting notes. A quorum being present, the meeting was called to order at 6:03 p.m.

Introduction of new member: Mollie Peacock, who is taking over the Hospitality Committee was present and introduced to the board.

II. MINUTES TO THE PREVIOUS MEETING

Kristine Fisseler approved the previous meeting minutes and Dayna Doll seconded them.

III. REPORTS OF OFFICERS

Stephanie Gabino, **President**, was present and opened the meeting.

Kristine Fisseler and Jennifer Mockaitis, Co-**Treasurers**, were present. A report is filed with the minutes of this meeting. The PTO balance is $28,503.86. We have started the deposits for the t-shirts, fundraiser, and the membership. Jennifer and Kristine handed out a revised budget with the actual from the previous year. There was an increase in the budget for Hospitality, based on discussion from previous meeting. Given the fact that we may not have a Spring Fundraiser, and the Fall Fundraiser may not do very well given the current economic climate, we will review the budget again after the fundraiser is complete.

Cindy Villarreal, **Vice-President**, was not present. Stephanie reported in her absence. We have $2000 budgeted for the in school programs, and typically that includes a program for K-2, 3-5 and one for 5th grade only. We think we can get these programs within this budget amount.

IV. REPORT OF THE DIRECTORS

Dayna Doll, **VIPS Coordinator**, was present. A report is filed with the minutes of this meeting. VIP hours for August were 191, spending a lot of time helping the teachers with back to school preparations. Kindergarten lunch training has been completed. They are starting up the laminating and the work at the teacher center. They are also working on getting room moms and helpers identified.

The district is using the "WinOcular" system for registering volunteers for background checks. All PTO board members must register on the system.

Lin Adams and Whitney King, **Ways and Means-Fall Directors**, were present. Sally Foster fundraiser is ongoing through Wednesday of this week. So far, only $1358 has been raised, but they are hoping that with the last push there will be much more participation.

V. REPORTS OF THE COMMITTEES

Dayna Doll, as acting **Hospitality Chair**, was present. August and September staff birthdays were completed. Dayna is handing over the Hospitality Chair responsibilities to Mollie Peacock.

Amber Epps, **Membership Chair**, was present. All members have been entered. We have raised $2702 to date on membership dues.

Anthony Maroulis, **Publicity**, was present. Anthony has a new contact at Fort Bend Now and will be working with that person for our publicity. He is planning a science themed presentation on X-rays and inviting external science and technology people. He needs additional ideas.

Veronica Alvarado, **Student Directory Chair**, was present. Veronica has all the forms and is waiting on the database export to create the directory. She believes it can be completed within 2 weeks of getting the database.

Jen Hanson, **Yearbook Chair**, was present. Jen met with the publisher and there are some additional features available this year. One important one is that people can upload their pictures to the website for the yearbook. She would then have them available to choose from for the yearbook pages. She expects that the first information about the yearbook will be sent home the 2nd week of October.

Andrea Goodrich, **Marquee Chair** was present. She found plastic boxes with wheels to store the letters in – they are $180 for 2 boxes including shipping. The board voted to approve this expense. She will be working on cleaning the glass. Anthony indicated he has a power washer and they will work to clean the marquee. We have raised $220 so far this year.

Tish Maroulis, **Special Events Chair**, was not present. Jump Rope for Heart is scheduled for February 19th.

VI. UNFINISHED BUSINESS

- Marquee maintenance – Andrea Goodrich got responses from some vendors that the glass just needs to be cleaned. She is going to work with Anthony Maroulis to clean it.
- BrainPop.com site license – Complete – some teachers have shared information about it at open house.
- New swings - Tish Maroulis is still following up with the company to get them installed.
- New Smart Boards – Stephanie Gabino contacted the vendor and will place the order. They ones we have purchased are mountable.
- Spring Fundraiser - The PTO Board is still in need of a Chairperson. Ms Cortemelia has some ideas and will be attending one of our future meetings to discuss. We discussed the Dulles Middle School spaghetti dinner night that they are doing in conjunction with open house – maybe we can do something similar with our Spring Open House.
- T-shirt orders – 198 t-shirts sold. Stephanie will place the order this week, adding a certain number of extras so that we don't have to order again.

VII. NEW BUSINESS

- Fiscal responsibility – need to be aware that our fundraisers may not be as lucrative this year, so be more conscious of how we spend our money.
- Capri Sun pouches – a fundraiser idea to collect Capri Sun drink pouches that are then recycled. School gets 2 cents per pouch. Bailey Wallace wants to coordinate. We agreed that she should do this.
- The padding around poles on the playground is getting very old and torn up. Mrs DeFlora received some bids for replacing it for around $2940. Does anyone know any other company that would do this?
- Science books – AIMS books. Mrs Mantini wanted to get one set of books for each grade level 2-5. The total cost is $560. The board voted and it was approved.

VIII. MOTION TO ADJOURN

There was a motion by Stephanie Gabino to adjourn the meeting at 7:00 p.m. It was seconded by Dayna Doll.