



Monday, July 6<sup>th</sup>, 2009

Dear Students,

I hope you are having an enjoyable summer break.

Our records indicate that for the 2009-2010 school year you are eligible to reserve a parking permit. You will need your 2009-2010 parking permit on your car in order to have your car on campus for the first day of school. In order to receive your permit and assigned parking space you will need to complete the registration process. You must be classified by August 4, 2009 as a senior or a junior in regards to your credits to receive senior/junior parking privileges.

Enclosed, you will find a vehicle registration form and a parking lot map to choose your automobile's assigned permit/space. Please take a few minutes to correctly fill out the form above the double dashed lines and select your permanent parking spot for the school year. Your parking permit will match your parking spot. The cost for a space is **cash only** \$40.00. A limited number of V.I.P. spaces (see map) are available for \$60.00. All spaces will be sold on a first come first serve bases. Please bring the completed form to EHS on your grade level pick-up date to office 341:

**A.M. Seniors only August 4, 2009 from 8-11 or  
P.M. Seniors only August 4, 2009 from 12-3**

**A.M. Juniors and seniors August 7, 2009 from 8-11 or  
P.M. Juniors and seniors August 7, 2009 from 12-3**

*If you miss the August 4<sup>th</sup> and 7<sup>th</sup> date seniors/juniors may come to select any remaining parking space/obtain a parking permit **on Friday, August 21, 2009 from 8:00 A.M.-12:00 P.M.** in office 341. No available passes will be sold again until Tuesday, September 8<sup>th</sup>, 2009 in the commons at the podium during all three lunches.*

Please notice the important information listed below the double dashed lines. To complete the registration process and receive your permit on *August 4<sup>th</sup>, 7<sup>th</sup> or 21<sup>st</sup>* you will need to show a valid Texas driver's license, show proof that you are listed as an insured driver on the vehicle that will be parked at EHS, and show you are clear on any outstanding fines or fees at EHS. You must read and sign the parking lot rules form.

You will need to hang your parking permit from **the front windshield mirror** for the opening day of school on Monday, August 24, 2009. No passes will be sold the first week of school. Cars on campus the first day of school will receive a \$40.00 fine from the school police if permit is not displayed. You may not park on campus without a valid EHS 2009-2010 parking permit (no exceptions will be made as all spaces are assigned in our student parking lot this school year).

Thanks for your attention to this matter. Enjoy the rest of your break.

Sincerely,

Lisa Woodworth  
Assistant Principal

**Fort Bend Independent School District**

• 7007 Knights Court • Missouri City, Texas 77459 • 281-634-2600 • fax: 281-634-2674

• [www.fortbendisd.com](http://www.fortbendisd.com)

## EHS Student Parking Permit Rules & Regulations 2009-2010 School Year

### Requirements to purchase permit

- Completed application form
- \$40 CASH or \$60
- Clear on "fine/not clear" list
- Must be on our records as a senior August 2009

### Requirements to pick up permit when school starts

- Valid Texas Drivers License
- Proof of Insurance showing student's name as insured driver
- Year, Make, Model, Color, and Texas License Plate number
- Clear on "fine/not clear" list

**WHERE TO DISPLAY YOUR PERMIT:** Hang from the front windshield mirror. **Do not** tape the permit to the windshield.)

### **PARKING VIOLATIONS SUBJECT TO A FINE OF \$40.00 AND BEING BOOTED A FINE OF \$40.00:**

- No VALID EHS permit displayed on vehicle
- Displaying a taped, stolen, duplicated, borrowed, revoked, forged or voided permit
- Parking in a FIRE ZONE, TEACHER'S LOT (*EXCEPT AFTER HOURS DURING A SOFTBALL GAME*), VISITOR PARKING, THE FRONT CIRCLE, HAZARD (YELLOW) ZONE, HANDICAP ZONE, RED ZONE, BUS RAMP OR BAND PRACTICE AREA after 2:45 pm

### **Violations of the following rules will subject you to disciplinary action, a fine, and/or loss of your parking permit:**

- A 10 mph speed limit is strictly enforced on campus.
- Vehicles must be legally parked in a **single assigned parking space the permit must match the parking space in the student parking area only.** Student vehicles parked anywhere else on campus without written authorization from the appropriate principal will result in a \$40 fine and a possible temporary loss of parking privileges. Repeat offenders will be fined and could lose their parking privileges for an extended period of time, and could lose their parking privileges for the remainder of the year.
- Students must exit the vehicle upon arrival and **IMMEDIATELY** enter the commons.
- Driving conduct such as reckless driving, racing, allowing a person to cling/ride on the hood/trunk of the vehicle, dangerous maneuvers, squealing of tires by force, excessive noise, and/or driving in non-designated areas shall result in a possible loss of parking privileges, administrative disciplinary action, and/or police intervention.
- If your driving to school causes a "discipline problem" (leaving without permission, skipping, tardiness, truancy, etc.), you could lose parking privileges.
- Students are not allowed to return to their vehicles and are not allowed in the parking lot during school hours without the permission of an Assistant Principal. Being in the parking lot without authorization will result in administrative disciplinary action and a loss of parking privileges.
- Students leaving campus, or allowing another student to borrow their vehicle to leave campus, without authorization from an Assistant Principal will be subject to administrative disciplinary action and a loss of parking privileges for up to the remainder of the school year.
- If officials of the school district have reason to believe you have anything in your vehicle that is in violation of the law or FBISD board policy, you may be requested to open your vehicle for a search by a school official or designee.
- **If in your car, you are found to possess alcohol, marijuana, drug paraphernalia, any illegal or controlled substance or prohibited weapon, you will lose your parking sticker for the rest of the school year.**
- **If you park in the marching band practice area you must remove your car by 2:45. Failure to remove your vehicle from the band practice area by 2:45 pm shall result in a \$40 fine and a possible loss of parking privileges.**
- The purchasing or selling (borrowing or loaning) of parking permits, the attempt to purchase or sell a parking permit, or any attempt to circumvent these regulations will result in the forfeiture of the permit, loss of the money spent, loss of parking privileges, and will result in administrative disciplinary action as well as possible police action. **Parking stickers are non-transferable and cannot be given, sold, or loaned to any other student. Students cannot register for, or purchase parking stickers with the intent to give or sell the sticker to another student.**
- If you change vehicles during the school year, you must provide proof of insurance (showing student's name) and the license plate number of the vehicle you will be driving on campus to the Assistant Principal/School police/parking lot attendant in charge of parking permits. Failure to report any vehicle changes will result in a fine of \$40, and may result in the loss of parking privileges. (Bring in the old permit to get a new permit – no student will be issued two permit.)
- If the vehicle you registered is involved in a wreck, is stolen, or is sold, and you wish to register a different vehicle, you must provide documentation, i.e. – police report or sales invoice, to justify the issuance of a replacement parking permit. **There will be no re-issuing of lost/stolen permits.**
- If for any reason you drive a vehicle to school other than the one registered, YOU MUST upon arrival to school inform the Assistant Principal/School Police in charge of parking permits and register the vehicle you are temporarily driving **including license plate number & description of vehicle** or face a \$40 fine and loss of parking privileges.
- NO TEMPORARY PERMITS WILL BE ISSUED TO STUDENTS WHO DO NOT POSSESS A VALID PARKING PERMIT.**
- If you are caught using a permit that is not your own, besides receiving a \$40 fine:
  - 9<sup>th</sup> & 10<sup>th</sup> grade students driving will forfeit their opportunity to enter the parking permit lottery as a junior.
  - 11<sup>th</sup> grade students driving without a permit will forfeit their "senior privilege" to reserve a permit for their senior year. They will have to enter the "junior" lottery drawing for a chance to purchase a permit.
- There is a \$40 fee to remove the "boot" from a vehicle. The boot must be removed by the police officer or designee only.
- **If a student with a parking permit will be leaving school during the day, the student must bring a permission note with a signature from the parent/guardian to the attendance office with a phone number that can be called to verify the student leaving and driving his/her vehicle. No student will be allowed to leave campus without going through the attendance office with proper paperwork and verification ahead of time.**
- **Students who withdraw from EHS must turn in their parking permit to the registrar or assistant principal before the withdrawal procedure is considered complete.**

(For Office Use) \_\_\_\_\_

## 2009–2010 Parking Permits VEHICLE INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

ID No.: \_\_\_\_\_ Grade (Fall 2009): \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

Texas Drivers License No. \_\_\_\_\_

Texas License Plate No. \_\_\_\_\_

Year of Vehicle \_\_\_\_\_ Make of Vehicle \_\_\_\_\_

Model of Vehicle \_\_\_\_\_ Color of Vehicle \_\_\_\_\_

Insurance Co: \_\_\_\_\_

Circle one: 2DR CAR 2 DR TRUCK 4 DR CAR 4 DR TRUCK SUV VAN WAGON

**I acknowledge that the information above is correct and I will make changes if they occur during the school year. I have received and understand the parking rules and regulations and will abide by them.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

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Do not complete below this line. Office use only.

\_\_\_\_\_ Valid Texas Drivers License Initials \_\_\_\_\_

\_\_\_\_\_ Proof of insurance showing student's name Initials \_\_\_\_\_

\_\_\_\_\_ Clear on Fine List Initials \_\_\_\_\_

\_\_\_\_\_ Not Clear on Fine List Initials \_\_\_\_\_

Date Paid \_\_\_\_\_ Receipt No. \_\_\_\_\_ Initials \_\_\_\_\_